

Crystal Park Metropolitan District (CPMD)
September 4th 2024, Board of Directors Meeting

Minutes

This meeting was call to order at 5:59pm

Directors Present

Eric Julian
Jim Terbush, DEO
Marlene Henerson
Paul Welsch

Guests

Steve Rose
Steve Leander
Collin Backus
Kaitlynn Tombe

The meeting started with Jim Terbush making a motion to accept Kaitlynn Tombe as an associate (non-voting) director of the Metro Board until otherwise directed. She is able to participate in all discussions and has access to files in preparation for becoming the future treasurer. Marlene seconded, and all voted in Favor of the motion.

Approval of Minutes

Marlene Henderson made a motion to approve the August 2024 minutes. Jim Terbush seconded the motion, and the motion carried. The approved June minutes will be posted on the CPMD Website.

Presentation & Approval of Treasurer’s Report

The August 24 treasurers’ report (sent out by Joan via email) was reviewed and approved. (Marlene made the motion and Doc Terbush seconded – motion carried) August income was 1,602.62 but August was an expensive month for apparatus repairs with \$13,965.45 spent on vehicle maintenance.

Crystal Park Fire Department Monthly Report

1. County wide Stage 1 fire ban is no longer in effect.
2. Chief Leander is working wit the Internet Committee to install back up power for the communications tower(s).
3. Discussion about what the Lake Water pump shed should cost/look like. Right now, the current COA is to install an insulated Sono Tube and winterize the piping with heated electric tape. There is also a plan to install a “Bubbler” to prevent icing up.
4. Discussion about multiple calls in July and now 6 in the first week of August! Discussion on two “False Alarm” indicators from home systems.
5. Chief Leander talked about the possible impact of the state imitative to lower property tax levies.
6. General discussion about what efforts it would take to designate the main road as Metro Property. We are waiting from the CO State DOLA office.

Grants and/or Fundraising updates

1. Steve Rose stated that he had received word that we did get the CO State assistance to FF Grant for SCBA’s. Awaiting on official word the first week of September.
2. Twana has the lead for the October Fire Prevention Week – with “Apparatus Repair” as the focus for fund raising.

Public Comments/Correspondence There were no public comments.

Old Business

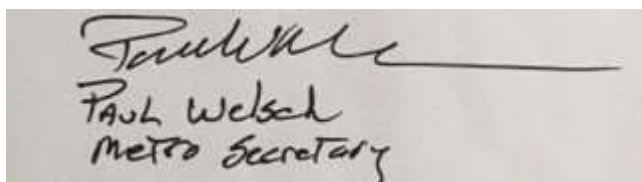
1. Lake Pump: In addition to the update under the FD report, general discussion that the CODE to unlock the power to engage the lake pump should be share with the park manager/employees.

2. Discussion on Apparatus Repairs: Steve Rose discussed the need repairs and stated that the estimate was for \$1859. Paul made the Motion (Marlene 2nd) to authorize up to \$2849 for repairs which enable Tawana to spend \$1k to get the necessary parts/supplies on hand before the contractor (Red Diesel) arrives to change oil/filters and conduct minor repairs identified by the FD. Paul also made a motion up to @2k (Jim T 2nd) for Falcon Services for minor repairs. Both motions passed.
 - a. Chief Leander warned that there are big repairs pending for 912. The engine should be pumping 300gpm but is only able to pump 150gpm. The FD is getting estimates for this future repair.
3. Collin gave an update on the website development. The biggest issue identified was the time/requirements for File transfer from the old website to the new one. Marlene is going to get with Joan to see if she had the eFiles for documents on the old site so that they would be easier to upload – instead of transfer from one website to another. Collin also checking on the ability to donate online. There is not much time to get this ability before the October fund raising campaign, so initial capability may be with GO FUND ME. Paul made a motion to give Collin administrator rights to see the necessary documents, transfer them and set up the new website. Marlene 2d and the motion passed.
4. Viking Metal was a no-show for Building Repair. Another company has been contacted and planning is underway to have them come and do an initial assessment on the MUB.
5. MUB agreement. Paul to prepare a draft. General discussion on new additions to the agreement. A broader agreement should include the water truck, maintenance repairs on the that vehicle and be a longer agreement (25yrs)

New Business:

1. Marelene introduced the need to start budget planning for 2025. Need to include more of the vehicle maintenance discussed by the Chief and repairs to 912. Also review possible revenue reductions with the states plan to decrease property tax assessments. If we want to build a structure to cover the lake pump – this is the opportunity to put it into the new budget.
2. No other new business.

The meeting adjourned at 7:27pm



Paul Welsch
Metro Secretary

Paul D. Welsch
CP Metro District, Secretary

The next regular board meeting will be on Wednesday, October 2nd, at 6:00pm at the CPFD Station. The CPFD station is located at 496 Palmer Trail, Crystal Park, Manitou Springs, CO 80829