

Crystal Park Metropolitan District (CPMD)  
Sep 6, 2023 Board of Directors Meeting

MINUTES

The meeting was called to order at 6:01 PM

**Directors Present**

Paul Welsch, Compliance Officer  
Twana Denton, Chair  
Marlene Henderson, Treasurer  
Eric Julian

**Guests**

Joan Powers via Zoom  
Chief Steve Leander

**Directors Absent**

Jim Terbush, DEO

Marlene Henderson made a motion to approve the August 2023 Meeting Minutes with corrections, Twana Denton seconded the motion and the motion carried. The approved August Minutes will be posted on the CPMD website.

<http://www.crystalparkvfd.org/metro/minutes.htm>

**Presentation & Approval of Treasurer's Report**

Marlene Henderson submitted the Aug 2023 Treasurer's Report to the Board:

1) The month ended with a balance of \$141,371.20

which includes the below designated reserves, additions, and deductions:

- a) Emergency Reserves: \$20,000.00
- b) Volunteer Reserves: \$2,005.47
- c) Additions were \$1,155.04.
- d) Deductions totaled \$263.80.
- e) The General Fund (available) balance is \$119,365.73.

2) Tabor Emergency Fund Stands at \$1,371.16

Marlene Henderson made a motion to approve the August report and Paul Welsch seconded. The motion carried. Marlene Henderson also presented the May, June, and July Treasurer's Reports. Marlene Henderson made a motion to approve all 3 reports, Twana Denton seconded, and the motion carried. The approved reports will be posted to the CPMD website:

<http://www.crystalparkvfd.org/metro/reports.htm>

**Crystal Park Fire Department Monthly Report**

1) Chief Leander reported since July 1, we have had 28 calls. Several smoke investigation calls during August as well as 2 medical calls.

- 2) El Paso County is working on one County Wide Fire Code. Once completed we can add to it and adopt our own version tailored to our community. The county commissioners are pushing for a county wide "Common" code.
- 3) We have eight Department Members attending the Firefighter 1 class down at the Manitou Springs Fire Department.
- 4) Radios are currently being re-programmed. The Chiefs' Council has voted to roll out county wide the new COM Packages. The changes are intended to improve communications for Mutual Aid Incidents.

#### Grants and/or Fundraising Updates

- 1) Steve Rose is chasing down a couple of grants with a grant writer.
- 2) Fire Prevention Theme is "Practice Fire Safety Everyday". We are planning on having a presence at the gate on Oct 12, 13 and 14 with Department vehicles present.

#### Public Comments/Correspondence

- 1) We received a thank you card and check from John and Marcia Swafford.

#### Old Business

- 1) Update on Bathroom: The construction is ongoing with a goal of hooking up the water before the first hard freeze.
- 2) Update on Lake Pump: The pump and panel have been purchased. The focus is now finding an electrician to hook the panel up to the CSU Pole.

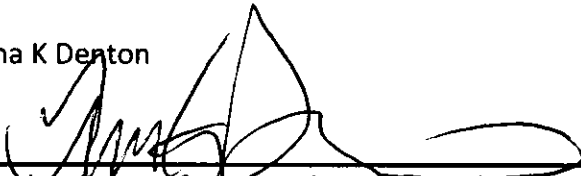
#### New Business

- 1) The Board discussed at length budget changes to the 2023 and the 2024 Budgets. Housing values are going up; therefore, we estimate an increase in revenue. Ongoing projects and the purchase of a water tender are the focus of the budget.

The meeting adjourned at 7:38 PM

The next regular meeting will be on Wednesday Oct 7, 2023, at 6:00 PM at the CPVFD Station or by Zoom unless a change is noted in the meeting minutes and/or officially posted to the public. The Zoom link will be noted on the agenda. The CPVFD Station is located at 496 Palmer Trail in Crystal Park, Manitou Springs, Colorado.

Twana K Denton



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*\*A hard copy of approved minutes with original signature are filed with the CPMD and are available for viewing upon written request.*