

Crystal Park Metropolitan District (CPMD)
October 2nd 2024, Board of Directors Meeting

Minutes

This meeting was called to order at 5:59pm

Directors Present

Eric Julian
Jim Terbush, DEO
Marlene Henderson, Treasurer
Twana Denton, Chair
Directors Absent
Paul Welsch

Guests

Steve Rose
Steve Leander
Collin Backus
Kaitlynn Tombe

Approval of Minutes

Marlene Henderson made a motion to approve the September 2024 minutes. Twana Denton seconded the motion, and the motion carried. All approved minutes will be posted on the new CPMD Website.

Presentation & Approval of Treasurer's Report

The September 2024 treasurer's report (sent out by Joan via email) was reviewed and approved. (Marlene made the motion and Jim Terbush seconded – motion carried) income was 1,072.35. ACH debits: CSU \$21.07 for lake pump, CSU \$68.16, Pager Fees (City of Colorado Springs) \$1050. Credit card payments totaled \$549.01 for green house number signs and Vehicle Maintenance.

Crystal Park Fire Department Monthly Report

1. Lake pump has been winterized so should not freeze. We will know how efficient it is after we use it for a full winter.
2. We had 2 smoke investigations and 2 medical calls
3. The Board discussed the need for a mil levy increase for 2025

Grants and/or Fundraising updates

1. No date yet for receiving the New SCBAs.
2. Twana has the lead for the October Fire Prevention Week – with "Apparatus Repair" as the focus for fund raising. We will be at the gate on October 12 from 0900-1200 handing out flyers with information on our goals and how residents can donate. Melissa McCafferty will handle the corporate sponsorship this year.
3. Gary Kimm will continue to explore future grant possibilities.

Public Comments/Correspondence There were no public comments.

Old Business

1. Discussion on Apparatus Repairs: Falcon Services completed minor repairs and annual maintenance on 912, 910 and 960. The pump on 912 will need repaired in the future. We are waiting on the bill for Labor.
2. Collin gave an update on the website development. The biggest issue identified was the missing Files. The website is almost ready to publish. Marlene and Twana are tasked to locate missing minutes and treasurer reports.

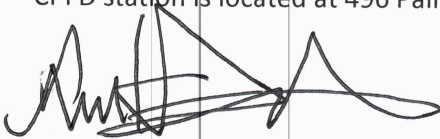
3. Viking Metal has new office personnel and have promised to get an estimate to us for building repair.
4. MUB agreement. Paul to prepare a draft.

New Business:

1. Marlene presented the 2024 Budget changes. Attached to the end of the se meeting minutes is the explanation and changes in detail.
2. The Metro BOD along with Chief Leander held a detailed discussion for the 2025 draft Budget. Also reviewed possible revenue reductions with the state's plan to decrease property tax assessments.
3. Jim Terbush will contact Roger Clark at the El Paso County Assessor's Office to discuss future revenue and property evaluations and the future impact of both.
4. The board discussed the incidents in the park of non-residents coming through the gate and the risk that campfires present to the community.

The meeting adjourned at 7:57pm.

The next regular board meeting will be on Wednesday, November 6, at 6:00pm at the CPFDD Station. The CPFDD station is located at 496 Palmer Trail, Crystal Park, Manitou Springs, CO 80829.



Twana Denton
CP Metro District, Chair

Crystal Park Metropolitan District



Volunteers Serving Neighbors

APPROVED BUDGET CHANGES FOR CURRENT 2024 BUDGET

A proposal to change the 2024 budget came before the Crystal Park Metro District Board of Directors at a meeting of the Board on October 2, 2024. A notice was publicized on the Metro District website to allow for any interested elector of the Crystal Park Metropolitan District to inspect the proposed budget changes and register any objections prior to its final adoption. This change is designed to better reflect actual income and expenditures, and to allow for significant repairs to an aging apparatus.

The revised 2024 budget is attached with changes highlighted in red.

1. An unexpected increase in accounting fees to complete the annually required Exemption from Audit application resulted in an additional \$1,100 being added to line item 3-07a Accounting.
2. Crystal Park Fire Department reported that significant repairs were required to keep the ambulance operational resulting in \$6,900 being added to line item 3-11c5c Vehicle Repair. Line item 3-11c5d was also increased to allow for the labor cost associated with these repairs.
3. A project to install a 20,000 gallon cistern has been tabled thereby reducing line item 3-16e Water Storage & Supply significantly.
4. A \$66,000 in-kind non-contingent grant was awarded which will provide the Crystal Park Fire Department with new SCBAs.
5. Several line items were increased when expenses exceeded the budget:
 - a. Workers Comp line item 3-06c.
 - b. Propane line item 3-10b.