

Crystal Park Metropolitan District (CPMD)
October 5, 2022, Board of Directors Meeting

MINUTES

The meeting was called to order at 6:16 PM

Directors Present

Twana Denton, Chair
Paul Welsch, Compliance Officer
Jim Terbush, DEO
Micky Salsgiver, Secretary
Marlene Henderson

Guests

Joan Powers – via Facetime
Doug Hutchinson, CP Manager - via
phone

Approval of Minutes

Jim Terbush moved to approve the September 2022 Minutes and Marlene Henderson seconded. Paul Welsch objected to the wording in Paragraph 2 under *Old Business*. It was decided that the paragraph should be revised and re-submitted to the Board via email. On October 13, 2022, Twana Denton made a motion to approve the Amended September 2022 Minutes and. Marlene Henderson seconded; the motion was carried. The approved Amended Minutes will be posted on the CPMD website:

<http://www.crystalparkvfd.org/metro/minutes.htm>

Monthly Treasurer's Report

Joan Powers submitted via email the September 2022 Treasurer's Report to the Board:

- 1) The month ended with a balance of \$155,791.48 which includes the below designated reserves, additions, and deductions:
 - a) Emergency Reserves: \$20,000.00
 - b) Volunteer Reserves: \$3,036.90
 - c) Additions were \$954.28
 - d) Deductions totaled \$601.45
 - e) The General Fund (*available*) balance is **\$132,755.48**
- 2) Tabor Emergency Fund Stands at \$1,371.07

Marlene Henderson made a motion to approve the September 2022 Treasurer's report and Twana Denton seconded. The motion carried. The approved report will be posted to the CPMD website:

<http://www.crystalparkvfd.org/metro/reports.htm>

Crystal Park Fire Department Monthly Report

None

Fundraising Updates

- 1) Fire Prevention Annual Fundraising Campaign Twana reported that the annual fundraising will occur on October 15, 2022. Volunteers for the Fire Department will be at the gate distributing fliers and batteries for members to replace in their detectors.
- 2) The Annual Pancake Breakfast is coming up.

Public Comments/Correspondence

None

Old Business

- 1) 2022 Budget Update The expected spending in the remainder of 2022 was discussed:

- a) New compressor - estimate \$500
- b) LDH Hose - 4 sticks of large diameter hose - \$1,500
- c) Replace expired medicine - \$1,000
- d) Training expenses (Rachel's transportation)- \$300
- e) 970 needs power inverter/converter - \$1,200
- f) Oil changes for a couple trucks - \$500
- g) Water tanks for bathroom expenses - \$10,500
- h) Lake pump - \$1,000
- i) Vehicles – cost of replacing the tender. Paul stated that life safety is most important. Fire Dept will discuss and make recommendations as to what they want.

- 2) 2023 Draft Budget The Treasurer initiated discussion of the 2023 Budget. After the budget items were discussed, Jim Terbush motioned to approve the amended 2023 Budget, Marlene Henderson seconded the motion, and the motion carried. Joan will update the 2023 Budget draft after the CPFD meeting on October 11th. The Board will vote via email to approve the amended draft. Joan must post the 2023 Budget Draft in the Pikes Peak Bulletin by October 13, 2022.

Note: On October 11th there was discussion regarding the purchase of a tender/tanker for approximately \$90,000 which would be added to the 2023 Budget. It was decided to have the CPFD come to the next CPMD meeting in November to present their suggestion for a new/old tender. The Board would vote to approve that additional item to the 2023 Budget Draft and the Final 2023 Budget would be voted for approval at the December 2022 meeting.

3) Update on Bathroom in the Fire Station Jim Terbush got Doug Hutchinson on the phone regarding the installation of the septic tanks. The original plans called for two 2,000 gal tanks. The 2,000 tanks are no longer available, but we can have two 2,250 gal tanks for the same price (\$5,450) plus \$200 for each crane truck (\$400). The tanks have been scheduled for delivery October 18th. Doug will be digging the hole prior to the delivery of the tanks. Doug will contact El Paso County for the required inspections. The cost of delivery of the tanks will be paid by check. The tanks are presently in the 2022 Budget under *Water Storage and Supply*. The total estimated cost for all outside equipment and necessary inspections, is \$10,500.

4) Fire Protection Codes Paul is working on the codes.

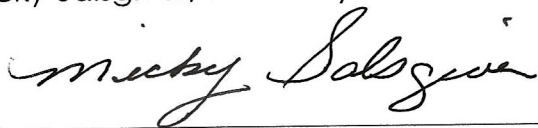
New Business

Regarding Tax Increase for Members The Board will develop a detailed plan to present to the members regarding ways the increase will be used.

The meeting adjourned at 7:45 PM

The next regular meeting will be on Wednesday November 2, 2022, at 6:00 PM at the CPFD Station or by Zoom unless a change is noted in the meeting minutes and/or officially posted to the public. The Zoom link will be noted on the agenda. The CPFD Station is located at 496 Palmer Trail in Crystal Park, Manitou Springs, Colorado.

Micky Salsgiver, Secretary



**Hard copy of approved minutes with original signature are filed with the CPMD and are available for viewing upon written request.*