

Crystal Park Metropolitan District (CPMD)
May 3, 2023 Board of Directors Meeting

MINUTES

The meeting was called to order at 6:01 PM

Directors Present

Jim Terbush, DEO
Marlene Henderson, Treasurer
Micky Salsgiver, Secretary

Directors Absent

Paul Welsch, Compliance Officer
Twana Denton, Chair

Guests

Chief Steve Leander
Eric Julian
Steve Rose

Approval of Minutes

Marlene Henderson made a motion to approve the April 2023 Meeting Minutes, Jim Terbush seconded the motion and the motion carried. The approved April Minutes will be posted on the CPMD website:

<http://www.crystalparkvfd.org/metro/minutes.htm>

Presentation & Approval of Treasurer's Report

Marlene Henderson submitted the April 2023 Treasurer's Report to the Board:

- 1) The month ended with a balance of \$121,685.08 which includes the below designated reserves, additions, and deductions:
 - a) Emergency Reserves: \$20,000.00
 - b) Volunteer Reserves: \$2,005.47
 - c) Additions were \$2,671.60
 - d) Deductions totaled \$11,942.23
 - e) The General Fund (available) balance is **\$99,679.61**
- 2) Tabor Emergency Fund Stands at \$1,371.13

Jim Terbush made a motion to approve the April 2023 Treasurer's Report and Paul Welsch seconded. The motion carried. The approved report will be posted to the CPMD website:

<http://www.crystalparkvfd.org/metro/reports.htm>

Crystal Park Fire Department Monthly Report

- 1) Chief Leander reported six calls during April, including an off-road incident. Manitou Springs Fire Department attended with their ambulance and the Colorado State Patrol also came.
- 2) The tinder was returned to MSFD and is not considered worth fixing.
- 3) An action item for future meetings would be to review the status of CPVFD's vehicles, including looking at the budget after the bathroom project has been completed.

- 4) The evacuation plan community meeting is scheduled for June 3.

Grants and/or Fundraising Updates

None.

Public Comments/Correspondence

None.

Old Business

- 1) Final Coordination on the Firewise Meeting: The Firewise Meeting is scheduled for May 6th, 2 PM at the Fire Station. Topics for the meeting include Peak Alerts, Evacuations, Shelter-in-Place, Mitigation, and Recovery after a fire incident. Eric Julian will be organizing slides for the topics.
- 2) Update on Bathroom: Jim Terbush updated the progress on the of the bathroom completion. He has been working with Jeff of Affordable Plumbing and Heating regarding Engineering Drawings and how the expenses work with the CPMD budget.

New Business

- 1) Drone Operation: The use of drone(s) in Crystal Park will operate under the CPMD.
- 2) Firewise Meeting: Twana Denton is preparing for the Firewise Meeting– the first Saturday in May.

The meeting adjourned at 7:15 PM

The next regular meeting will be on Wednesday June 7, 2023, at 6:00 PM at the CPVFD Station or by Zoom unless a change is noted in the meeting minutes and/or officially posted to the public. The Zoom link will be noted on the agenda. The CPVFD Station is located at 496 Palmer Trail in Crystal Park, Manitou Springs, Colorado.

Micky Salsgiver, Secretary



**A hard copy of approved minutes with original signature are filed with the CPMD and are available for viewing upon written request.*