

Crystal Park Metropolitan District (CPMD)
May 5th, 2021, Board of Directors Meeting
via Zoom

MINUTES

The meeting was called to order at 6:07 PM.

DIRECTORS PRESENT:

Twana Denton, Chair
Marlene Henderson, Secretary
Joan Powers, Treasurer
Jim Terbush, DEO

GUESTS: Chief Leander

ABSENT:

Paul Welsch, Compliance Officer

Approval of Minutes:

As there were no corrections to the April minutes, Jim Terbush made a motion to approve the minutes and Marlene Henderson seconded. The motion carried. All approved minutes are posted to the CPMD website:

<http://www.crystalparkvfd.org/metro/minutes.htm>

Monthly Treasurer's Report:

Joan Powers presented the April Treasurer's report to the Board:

- 1) As of April 30th, we have an ending balance of \$119,076.46 which includes the below designated reserves:
 - a) Emergency Reserve: \$20,000
 - b) Volunteer Reserve: \$170.03
 - c) Vehicle Lease Payment: \$7,764
 - d) This brings the General Fund available ending balance to **\$91,275.56**
 - e) Additions were \$3,056.09 of which the majority came from EPC tax income
 - f) Deductions totaled \$646.45
- 2) Tabor Emergency Fund remains at \$1,370.89
- 3) Joan Powers reported that she has audited all receipts
- 4) The Treasurer initiated a discussion about paying down the loan on Engine 912 faster because the interest rate is very high. Various approaches to this were discussed and the conversation will continue to allow the Board to weigh all options and make an informed decision
 - a) **Action to Twana Denton to present an amortization schedule at the next Board meeting**
- 5) A discussion on the benefits of raising the mill levy also took place. Crystal Park has one of the lowest mill levies in the State while our threat picture is very high
 - a) **Action to Joan Powers to contact Clint S. for contact information for legal counsel**

The Treasurer made a motion to approve the April report and Jim Terbush seconded. The motion carried. All approved reports are posted to the CPMD website:

<http://www.crystalparkvfd.org/metro/reports.htm>

Crystal Park Fire Department Monthly Report – Chief Leander

- 1) Misc
 - a) Looking to have a work-day at the Station in the near future

- b) The Dept has decided to move forward with having a picnic this year and is working on securing a date; the venue will remain the same
- c) Note: Colorado Division of Fire Prevention feels it is going to be rough fire season
- 2) Calls
 - a) Responded to a few calls this past month including an explosion call in Manitou
- 3) Fire Protection Codes Update
 - a) Continue to meet at the Station and are making some progress
 - b) Note: It is going to take several months to complete this project

Grants and/or Fundraising Updates - No reports

Public Comments/Correspondence

None

Old Business:

- 1) Lake Pump Update – *no report*
- 2) Fire Protection Codes – *see above comments*
- 3) Modified Trail Maps – *no report*

No New Business

The meeting adjourned at 6:40 PM.

The next regular meeting will be on Wednesday June 2nd at 6:00 PM at the CPF D Station or by Zoom unless a change is noted in the meeting minutes and/or officially posted to the public. The Zoom link will be noted on the agenda. The CPF D Station is located at 496 Palmer Trail in Crystal Park, Manitou Springs, CO.

Marlene Henderson, Secretary



**Hard copy of approved minutes with original signature are filed with the CPMD and are available for viewing upon written request.*