

**Crystal Park Metropolitan District (CPMD)
January 5th, 2022, Board of Directors Meeting**

MINUTES

The meeting was called to order at 6:01 PM.

DIRECTORS PRESENT:

Twana Denton, Chair, Marlene Henderson, Secretary, Joan Powers, Treasurer, Jim Terbush, DEO, Paul Welsch, Compliance Officer

ABSENT: None **Guests:** None

Approval of Minutes:

Twana Denton made a motion to approve the December minutes. Jim Terbush seconded and the motion carried.

Monthly Treasurer's Report:

Joan Powers presented the December Treasurer's report to the Board:

- 1) The month ended with a balance of \$127,779.72 which includes the below designated reserves:
 - a) Emergency Reserve: \$20,000
 - b) Volunteer Reserve: \$36.90
 - c) *Note: The designated reserves for the 9/1/2021 Lease Payment is now closed as the final payment has been made. The column should read: \$0.00 under Deductions. Treasurer will make correction.*
 - d) This brings the General Fund available balance to **\$107,742.82**
 - e) Additions were \$5,422.40 with the majority coming from the 2021 fundraising campaign
 - f) Deductions totaled \$1,373.73

- 2) Tabor Emergency Fund stands at \$1,370.98

The Treasurer made a motion to approve the December report noting the above correction and Marlene Henderson seconded. The motion carried.

Crystal Park Fire Department Monthly Report

The Chair reported that she has ordered 24 BINAX rapid tests for the Fire Dept from the Colorado Dept of Public Health.

Grants and/or Fundraising Updates

- 1) Annual Fundraising Event
 - a) Twana Denton reported on progress made with this year's fundraiser – we may have a banner year reaching a total of approx. \$27,000. Have received 2 corporate sponsor donations so far.

Public Comments/Correspondence - None

Old Business

- 1) Bathroom in the Fire Station
 - a) Jim Terbush provided an update on progress made. The costs are running about 50% more than estimated in 2017 and we should expect \$6K at least. He

suggested including an emergency eye wash sprayer in the shower. The OWTS application will be submitted following the conclusion of this meeting.

- b) It was noted that there might be future unexpected additional expenses relating to this project
- 2) Fire Protection Codes – Next meeting is Wednesday January 12th
- 3) Modified Trail Maps – No update (project is active)
- 4) Planning for May 2022 Elections
 - a) Joan Powers will be leaving the Board in May but offered to be a volunteer bookkeeper
- 5) Misc
 - a) The Treasurer will attempt to negotiate a lower fee with our current CPA
 - b) Paul Welsch will identify a possible steel worker to do the repair at the front of the Fire Station at the upcoming Home Show at Penrose
 - c) Action to Chief Leander to seek out a potential buyer for Engine 951

New Business

The Chair encouraged everyone to consider items / projects for funding and to present ideas at the February meeting.

The meeting adjourned at 18.36 PM.

The next regular meeting will be on Wednesday February 2nd at 6:00 PM at the CPFD Station or by Zoom unless a change is noted in the meeting minutes and/or officially posted to the public. The Zoom link will be noted on the agenda. The CPFD Station is located at 496 Palmer Trail in Crystal Park, Manitou Springs, CO.

Marlene Henderson, Secretary



**Hard copy of approved minutes with original signature are filed with the CPMD and are available for viewing upon written request.*