

**Crystal Park Metropolitan District (CPMD)
August 4th, 2021, Board of Directors Meeting**

MINUTES

The meeting was called to order at 6:08 PM.

DIRECTORS PRESENT:

Twana Denton, Chair
Joan Powers, Treasurer
Jim Terbush, DEO
Paul Welsch, Compliance Officer
Marlene Henderson, Secretary

GUESTS:

None

ABSENT:

None

Approval of Minutes:

Marlene Henderson made a motion to approve the June minutes as amended and Paul Welsch seconded. The motion carried. All approved minutes are posted to the CPMD website: <http://www.crystalparkvfd.org/metro/minutes.htm>

Monthly Treasurer's Report:

Joan Powers presented the June and July Treasurer's reports to the Board. The below figures are from the July report:

- 1) As of July 30, we have an ending balance of \$134,683.91 which includes the below designated reserves:
 - a) Emergency Reserve: \$20,000
 - b) Volunteer Reserve: \$36.90
 - c) Vehicle Lease Payment: \$7,764
 - d) This brings the General Fund available ending balance to **\$106,883.01**
 - e) Additions were \$10,743.05 with over \$10K coming from EPC tax income
 - f) Deductions totaled \$827.77 of which \$615.51 was for repairs on Engine 912
- 2) Tabor Emergency Fund is at \$1,370.92

Paul Welsch made a motion to approve the June and July reports and Marlene Henderson seconded. The motion carried. All approved reports are posted to the CPMD website: <http://www.crystalparkvfd.org/metro/reports.htm>

Crystal Park Fire Department Monthly Report – No Report

Grants and/or Fundraising Updates

- 1) Annual fundraising event
 - a) Joan Powers reported that the "Friends of the CPFD" is defunct and no longer organizing fundraisers. Last year's one-day fundraiser was very successful, and the Board agreed to do that again this year.
 - i) *Action to Twana Denton to discuss fundraising event with the Fire Dept membership at Monday's business meeting. The target day for the 2021 fundraising event is Saturday October 9th*

Public Comments/Correspondence - None

Old Business:

- 1) Paying down Loan on Engine 912
 - a) Discussion took place on approach to paying down this loan. Paul Welsch made a motion to make the scheduled payment which is due in September + an additional payment for the same amount. Joan Powers seconded and the motion carried.
- 2) Lake Pump Update – Welsch
 - a) This project is active with Chief Leander now taking the lead
 - b) Main purpose is to increase water capacity in the Upper Park
 - c) Jim Terbush made a suggestion to dredge the pond again
 - i) *Action to Twana to socialize this with the Fire Dept and reach out to Doug*
- 3) Fire Protection Codes – Welsch
 - a) Paul Welsch and Chief discussed water systems at last meeting and attend to propose that all new construction have a cistern within 1500 ft and that these cisterns be 5000 gallon cisterns
 - i) Evaluation of current cisterns should take place to ensure Park needs are met
- 4) Modified Trail Maps – No update (*project is active*)
- 5) Other old business
 - a) 2022 Election
 - i) Joan Powers and Twana Denton will go off the Board May 2022
 - ii) There is an opportunity at the annual meeting to campaign for new Board members and to socialize the need to increase the mill levy
 - b) HAR gear
 - i) The Board briefly discussed this item and is awaiting recommendation from Collin Powers

New Business:

- 1) 2022 Budget
 - a) *Action to Twana Denton to query Chief on funding requests for 2022 budget and provide input to the Treasurer*
 - b) The Board agreed to purchase a 10K gallon cistern
 - i) *Action to Paul Welsch to research the cost of the cistern and delivery*

The meeting adjourned at 18.57 PM.

The next regular meeting will be on Wednesday September 1st at 6:00 PM at the CPFD Station or by Zoom unless a change is noted in the meeting minutes and/or officially posted to the public. The Zoom link will be noted on the agenda. The CPFD Station is located at 496 Palmer Trail in Crystal Park, Manitou Springs, CO.

Marlene Henderson, Secretary



**Hard copy of approved minutes with original signature are filed with the CPMD and are available for viewing upon written request.*