

**Crystal Park Metropolitan District (CPMD)  
August 5<sup>th</sup>, 2020, Board of Directors Meeting**

MINUTES

The meeting was called to order at 6:10 PM by Joan Powers.

**DIRECTORS PRESENT:**

Joan Powers, Treasurer  
Paul Welsch, Compliance Officer  
Jim Terbush, DEO

**GUESTS PRESENT:**

Steve Leander, CPFD Chief

**Absent:**

Twana Denton, Chair  
Marlene Henderson, Secretary

*Treasurer Powers opened the meeting in the absence of the Chair and the Secretary. Paul Welsch took the minutes.*

**Minutes from the July Meeting:**

A July meeting was not held in honor of the July 4<sup>th</sup> Holiday. Consequently, there were no minutes to approve. The Board was unable to approve the June meeting minutes as there was not a quorum of those that attended the June meeting present.

All approved minutes are posted to the CPMD website:

<http://www.crystalparkvfd.org/metro/minutes.htm>

**Monthly Treasurer's Report (June & July):**

The Treasurer presented the June and July reports to the Board:

- a. Joan Powers discussed the financial reports that were emailed to all members. Jim Terbush acknowledged the reports and said they looked good.
- b. Joan explained the only payment was to the FD to reimburse for repairs on 912.
- c. Joan stated that she had paid for a digital photo of the Station featuring two of the vehicles with personnel that she intends to use on the website.

The Treasurer made a motion to approve and Jim Terbush seconded. All voted in favor and the motion carried.

All approved reports are posted to the CPMD website:

<http://www.crystalparkvfd.org/metro/reports.htm>

**Crystal Park Fire Department Monthly Report – Chief Leander:**

1. 912

- a. Chief explained about a maintenance repair on 912 concerning the A/C. A/C was not repaired and needs a \$500 part. FD action to determine if this needs to be fixed.
- b. Following the troubleshooting of the A/C, it was discovered that the fan ventilation system in the cab is inoperative. FD action to determine how they want to repair.

2. Calls

- a. Chief stated that they had several SI calls. Non-founded.
- b. Chief explained that there had been a traffic accident that day involving Park members. No injuries but car totaled. MSFD responded and canceled CPFD.

Chief stated that CPFDF has a need to respond to all calls and Chief will bring this up at the FD meeting.

3. Fire Dept. Bldg. Code
  - a. Much discussion concerning this issue (42 mins).
  - b. **New action item for the Metro Board to prepare a draft and then form a committee with FD to discuss. (Paul will prepare draft)**

**Grants and/or Fundraising Updates – None**

**Public Comments/Correspondence – None**

**Old Business:**

1. Mill Levy:
  - a. It was acknowledged that with the State/County prohibiting a Metro Board election until 2024 that seeking a raise in the mill levy is tabled until at least 2023.
2. Long Range Water Distribution Planning Update:
  - a. In light of the above mill levy issue, the long range water plan is also on the back burner.
  - b. Lake Pump Project Update: **Steve Leander to reengage with Doug on the status of the pump and required electrical issue.**
3. 925:
  - a. Paul stated that he no longer was interested in purchasing the old 925. It has been sitting outside in the elements since March, it won't start and now needs major maintenance to be put back into running order.
4. CP Specific Fire Codes Update:
  - a. This issue is now a new action item for the next Board meeting.

**New Business:**

1. Joan to build a plan to rebuild the cash reserve fund.

**Compliance Calendar:**

1. Paul put out a yearly compliance calendar via email to all members.
2. Joan stated that we must start budget prep in September.

The meeting adjourned at 7:19 PM.

The next regular meeting will be on Wednesday September 2<sup>nd</sup> at 6:00 PM at the CPFDF Station unless a change is noted in the meeting minutes and/or officially posted to the public. The CPFDF Station is located at 496 Palmer Trail in Crystal Park, Manitou Springs, CO.

Paul Welsch, Compliance Officer\*



---

\*Hard copy of approved minutes with original signature are filed with the CPMD and are available for viewing upon written request.