

0Crystal Park Metro District (CPMD)  
August 8, 2012 Board of Directors Meeting

Minutes

CPMD DIRECTORS PRESENT:

Mike Doughty - Chairman  
Dick O'Brien  
Derek Strickler  
Joan Powers - Secretary  
Charlie Ennis - Treasurer

GUESTS PRESENT:

John Swafford, CPHOA President

The meeting was called to order at 6:05 p.m. by Mike Doughty.

**Minutes from Last Meeting: Vote**

A motion was made by Dick O'Brien to approve the minutes for the July 5, 2012 board meeting. Charlie Ennis seconded the motion and the minutes were approved unanimously. They will be posted to the CPMD website.

**Treasurer's Report: Vote**

Charlie Ennis presented the July 2012 Treasurer's Report. He noted that the fire department received over \$3,000 in cash donations; the Pikes Peak Fire Association invoice from the house fire in December was paid; and there is nothing left in the capital equipment budget line. Joan Powers motioned to approve the report; Mike Doughty seconded the motion; and the report was approved unanimously. The report will be posted to the CPMD website.

**Public Comments**

None

**Crystal Park Volunteer Fire Department (CPVFD) Update**

Chief Hennessey was out of town but emailed that there were no emergency calls in July. He is taking orders for Barricade Gel from residents in the Park.

**Old Business**

Water Tender Update

The tender is currently at a shop that deals with diesel engines where the turbocharger is being rebuilt. It had been approved at the last meeting to do any repairs under \$2,000. If the repairs are more than \$4,000, Mike will initiate an email vote whether to proceed; that vote would be ratified at the next meeting in September if it is necessary.

District Participation in HOA Meeting -- Waldo Canyon Fire

Eighty-nine members and residents attended the town hall meeting on July 21. The information presented was well received, though there is a need for ongoing, continuous education about fire mitigation and emergency planning for evacuation. John Swafford, President of the CPHOA, noted that there will be \$10,000 in the 2013 HOA budget for fire projects.

## **New Business**

### Insurance Renewal: Vote

Charlie Ennis reviewed the insurance renewal quote from CB Insurance for CPVFD vehicles, liability and loss, and noted that the cost for the insurance actually went down slightly, even though we are adding the recently acquired water tender. Charlie Ennis motioned to accept the quote and renew the insurance with CB; Mike Doughty seconded the motion; and motion was passed unanimously.

### MOA on Joint CWPP Advisory Group: Vote

Mike Doughty motioned to formally approve a Memorandum of Agreement (MOA) to form a joint Crystal Park Wildfire Protection Plan Advisory Group via an email vote. Charlie Ennis seconded the motion; the motion was passed unanimously by email reply by all directors. At this meeting, Dick O'Brien motioned to ratify the email vote, with a second by Charlie Ennis. The email vote was ratified by a unanimous vote. John Swafford, President of the CPHOA was present to sign the agreement. Mike Doughty, Chair of the Metro Board, also signed the agreement. A list of members will be approved by both boards.

### El Pomar Grant Request Submission

Mike Doughty and Caprice Temple will submit a request for funds to purchase a flatbed truck which will become a wildland brush truck with the addition of the skid already owned by the Metro. CPVFD currently uses the HOA flatbed truck during the summer months.

### Woodland Park Wal-Mart Grant Request Submission

Joan Powers will submit a request for a Wal-Mart grant for 4 sets of wild land firefighting protective clothing and gear.

## **Compliance Calendar**

2013 Budget requires the following:

October meeting—Present and discuss draft budget

November meeting—Public hearing

December meeting—Vote on budget by CPMD Board

## **Adjourn**

Mike Doughty adjourned the meeting at 7:00 p.m. The next meeting is September 5, 2012, unless otherwise posted.\*

Joan Powers, CPMD Secretary\*\*

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\* CPMD Meetings are held the first Wednesday of each month at 6:00 PM at the Multi-Use Building, located at 496 Palmer Trail in Crystal Park, Manitou Springs, CO unless otherwise noted in meeting minutes and/or officially posted to the public.

\*\*Hard copy with original signature filed with the CPMD and is available for viewing upon written request.