

Crystal Park Metropolitan District (CPMD)
April 7th, 2021, Board of Directors Meeting
via Zoom

MINUTES

Marlene Henderson chaired the meeting in the absence of Twana Denton and called the meeting to order at 6:02 PM.

DIRECTORS PRESENT:

Marlene Henderson, Secretary
Joan Powers, Treasurer
Jim Terbush, DEO
Paul Welsch, Compliance Officer

GUESTS PRESENT:

Terri Harmon
Chief Leander

ABSENT:

Twana Denton, Chair

Approval of Minutes:

As there were no corrections to the March 2021 minutes, Paul Welsch made the motion to approve the minutes and Jim Terbush seconded. The motion carried. All approved minutes are posted to the CPMD website:

<http://www.crystalparkvfd.org/metro/minutes.htm>

Monthly Treasurer's Report:

Joan Powers presented the March Treasurer's report to the Board:

- 1) As of March 31st, we have an ending balance of \$116,667.82 which includes the below designated reserves:
 - a) Emergency Reserve: \$20,000
 - b) Volunteer Reserve: \$170.03
 - c) Vehicle Lease Payment: \$7,764
 - d) This brings the General Fund available ending balance to **\$88,733.79**
 - e) Additions were \$13,172.02 with all of it coming from EPC tax income
 - f) Deductions totaled \$1,053.06
- 2) Tabor Emergency Fund stands at \$1,370.89

Paul Welsch made a motion to approve the report and Jim Terbush seconded. The motion carried. All approved reports are posted to the CPMD website:

<http://www.crystalparkvfd.org/metro/reports.htm>

Crystal Park Fire Department Monthly Report – Chief Leander

- 1) Training
 - a) Joint LZ training with the EMT class at Manitou City Hall featuring a presentation from Lifeline followed by a helicopter and crew landing at Manitou HS track field for a show and tell
- 2) Calls
 - a) TA call near gatehouse to which Deputy Chief Jackson responded
- 3) Fire Protection Code Meeting – *Chief and Paul Welsch provided input*
 - a) Held first meeting Wednesday March 10 with very limited participation
 - b) Areas where we want to have a fire code have been identified
 - c) Turning radius is key and the hope is to accommodate as many residents as possible

- d) These fire codes would apply to new builds; existing homes would be grandfathered-in
- e) Chief will send out email to Fire dept members announcing 2nd meeting on Wednesday April 14 at 1800 and encourage more involvement
- 4) Personnel
 - a) Derek S is continuing his EMT class and other members are helping out with labs
- 5) Equipment
 - a) Added backup camera to 912 still have to add one to 910
- 6) Misc
 - a) There was a discussion around evacuation and preparedness and Joan suggested the Associates take on this responsibility
 - b) Chief will put it on the agenda for the next Fire Dept business meeting
 - c) Chief also noted that it is a requirement to do an online Firewise meeting during the month of May

Grants and/or Fundraising Updates - No reports

Public Comments/Correspondence

Terri Harmon from the CP HOA Board attended the meeting and commented that she wanted to learn more about CPMD and how we function.

Old Business:

- 1) Lake Pump Update
 - a) Paul Welsch provided an update on the lake pump project indicating that we have various paths that we can pursue with CSU
 - b) Metro has budgeted \$5K and CP HOA has allocated \$8K for this joint venture
 - c) Requirements have been established in coordination with Doug
- 2) Modified Trail Maps – Paul Welsch
 - a) Paul Welsch stressed the need for additional fire cisterns on Eagle Mountain
 - b) It was suggested that a neighborhood survey might be a useful thing to do to get input from Eagle Mountain residents on their specific needs
- 3) Fire Protection Codes – see above comments
- 4) Audit Exemption Application
 - a) Joan Powers reported that the audit exemption application has been turned in by our CPA

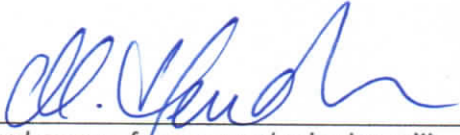
New Business:

- 1) Revised CPMD 2020 Budget – Public Input & Vote on Budget Revision
 - a) The Treasurer presented the revised 2020 budget and made a motion that it be adopted as it now stands. Marlene Henderson seconded the motion and it carried. No public comments were received.

The meeting adjourned at 6:38 PM.

The next regular meeting will be on Wednesday May 5th at 6:00 PM at the CPFDD Station or by Zoom unless a change is noted in the meeting minutes and/or officially posted to the public. The Zoom link will be noted on the agenda. The CPFDD Station is located at 496 Palmer Trail in Crystal Park, Manitou Springs, CO.

Marlene Henderson, Secretary



**Hard copy of approved minutes with original signature are filed with the CPMD and are available for viewing upon written request.*