

Crystal Park Metropolitan District (CPMD)
September 7, 2022, Board of Directors Meeting

MINUTES - Amended

The meeting was called to order at 6:04 PM

Directors Present

Twana Denton, Chair
Paul Welsch, Compliance Officer
Jim Terbush, DEO
Micky Salsgiver, Secretary

Directors Absent .

Marlene Henderson

Guests

Chief Leander
Kim Leander
Eric Julian

Approval of Minutes

Twana Denton made a motion to approve the August 2022 minutes and Jim Terbush seconded. The motion carried. All approved minutes are posted to the CPMD website: <http://www.crystalparkvfd.org/metro/minutes.htm>

Monthly Treasure's Report

Joan Powers submitted via email the August Treasurer's Report to the Board:

- 1) The month ended with a balance of \$155,438.65 which includes the below designated reserves, additions, and deductions:
 - a) Emergency Reserves: \$20,000.00
 - b) Volunteer Reserves: \$3,036.90
 - c) Additions were \$823.88
 - d) Deductions totaled \$239.69
 - e) The General Fund (available) balance is **\$132,402.65**
- 2) Tabor Emergency Fund Stands at \$1,371.04

Paul Welsch made a motion to approve the August 2022 Treasurer's report and Micky Salsgiver seconded. The motion carried. The approved report will be posted to the CPMD website: <http://www.crystalparkvld.org/metro/reports.htm>

Crystal Park Fire Department Monthly Report

- 1) Chief Leander offered the following report:
 - a) Chief Leander reported that there were only two medical calls last month.

b) Discussion on Manitou Springs Fire Department: MSFD has bought a new ambulance with an easier cot loading system. They now have two ambulances. MSFD's response time to the upper park is 30-45 minutes. MSFD will be making changes January 1, 2023. MSFD will be the main transport for Crystal Park and AMR will on be used as a back-up. Chief Forsett knows we are still interested in their tender.

c) Discussion about CPVFD transporting patients to the gate. CPVFD is not licensed to do transports outside of Crystal Park but might in an emergency if no other ambulance is available.

2) Moving the entrance gate: At the Annual Members Meeting it was brought up that a committee was forming to consider moving the entrance gate down to the Gate House. If the gate were to be moved the Fire Department would want 1) remote access for emergency vehicles servicing Crystal Park and 2) the reverse teeth should not be installed in the entrance so both lanes can remain open.

Fundraising Updates

1) Donation: Twana reported a donation of \$50.00 receive in the mail.

2) Annual Fundraising Event:

a) Twana Denton reported on the preparations for the 2022 annual fundraising event which will occur the second week of October (8th through 15th). This year's goal is \$20,000. She will be ordering some materials for the event. The fire department staff will be at the gate with Smokey the Bear.

3) Jim Terbush noted that, at the Annual Members Meeting in August, there was no mention of the Fire Department or the Metro District, which was a missed opportunity for fundraising. It was decided that there should be a plan for a presentation at next year's meeting and introduce the subject of a mill levy increase.

Public Comments/Correspondence

1) Kim Leander discussed the historical project she is working on for the Fire Department using a donation made from Dick O'Brien's estate. She has 14 years of CPVFD historic items to place in a trophy display case that she ordered. Over the year the cost of the display case has about doubled from the original price she was quoted. Regarding the increased cost of the display case, Kim suggested 3 options for the Board to consider. Option 1: continue to wait to see if the price of the case will be reduced; Option 2: purchase a smaller case; or Option 3: purchase the display case at the increased price. Paul Welsch suggested that we re-address this issue in six months.

Old Business

1) Bathroom Installation at Fire Station: Doug continues to follow up on the delivery of the fixtures and the project is ongoing.

AMENDED 2) Fire Protection Codes: Paul Welsch and Chief Leander are working on the fire codes for the CPVD. The team recently found out that while we can develop codes for emergency access, and develop codes for water supply, signage, etc... We cannot establish a Code for designating fire restrictions. Fire authorizations, burn bands, etc. are based on an approved legal restriction to the county code. The Metro board has the authority to make an enforceable 'Code' with fines/penalties; but not the authority to make a legal restriction to the County authorizations regarding Open Burning, authorized burning, outside fires, etc...

3) Water Pump at Lake: Twana Denton discussed the need for a new water pump at the lake. The present trash pump takes too long to fill up a fire truck. Doug has said that the lake was going to be dredged. We should clean out the trash pump water well to remove some gravel.

New Business

1) Crystal Park Metro District 2023 Budget concerns:

a) Twana Denton proposed a motion to include in the 2023 Budget the cost to purchase of a new electric trash water pump for the lake with a limit of \$5,000. The purchased pump should be sourced in the USA, not produced in China. This will be a two-part acquisition for the purchase of the pump and then figure out what fittings are necessary. Paul Welsch seconded the motion. The motion carried.

b) The main concerns for the budget are the cistern, bathroom, lake pump and the 20,000-gallon cistern. The 20,000-gallon cistern needs to be done next year.

c) We should have a policy that every year we put aside some money for updating equipment and maintenance of the fire department station.

d) The subject of PFAs (forever chemicals - per- and polyfluoroalkyl substances) in the equipment the volunteers wear was considered. It was decided that the volunteers do not spend long periods of time wearing their equipment so there is minimal exposure.

e) it was brought up that our ambulance should get serviced so it will be able to transport patients to the bottom of Crystal Park.

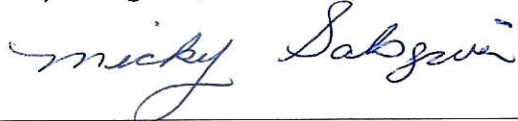
f) It was decided that there should be some reimburse expenses for volunteers' training.

2) Metro needs another member for the treasurer position.

The meeting adjourned at 7:10 PM

The next regular meeting will be on Wednesday October 5, 2022, at 6:00 PM at the CPFD Station or by Zoom unless a change is noted in the meeting minutes and/or officially posted to the public. The Zoom link will be noted on the agenda. The CPFD Station is located at 496 Palmer Trail in Crystal Park, Manitou Springs, Colorado.

Micky Salsgiver, Secretary

A handwritten signature in blue ink that reads "micky Salsgiver". The signature is written in a cursive style with a horizontal line underneath the text.

**Hard copy of approved minutes with original signature are filed with the CPMD and are available for viewing upon written request.*