

**Crystal Park Metropolitan District (CPMD)
November 3rd, 2021, Board of Directors Meeting**

MINUTES

The meeting was called to order at 6:00 PM. Took place entirely via Zoom.

DIRECTORS PRESENT:

Twana Denton, Chair, Marlene Henderson, Secretary, Joan Powers, Treasurer, Jim Terbush, DEO, Paul Welsch, Compliance Officer

ABSENT: None

GUESTS: Deputy Chief Rich Jackson

Approval of Minutes:

Marlene Henderson made a motion to approve the September minutes, Twana Denton seconded and the motion carried. Joan Powers made a motion to approve the October minutes with a second from Jim Terbush and the minutes were approved.

Monthly Treasurer's Report:

Joan Powers presented the October Treasurer's report to the Board:

- 1) As of end of month, we have a balance of \$135,767.72 which includes the below designated reserves:
 - a) Emergency Reserve: \$20,000
 - b) Volunteer Reserve: \$36.90
 - c) This brings the General Fund available ending balance to **\$115,730.82**
 - d) Additions were \$17,099.89 with the majority coming from the 2021 fundraising campaign
 - e) Deductions totaled \$1,582.23
- 2) Tabor Emergency Fund stands at \$1,370.95

Jim Terbush made a motion to pay off Engine 912 in the amount of \$15,528.00. Marlene Henderson seconded and motion carried. The Treasurer made a motion to approve the report and Jim Terbush seconded, motion carried. All approved reports are posted to the CPMD website: <http://www.crystalparkvfd.org/metro/reports.htm>

Crystal Park Fire Department Monthly Report

- 1) Deputy Chief Jackson reported on Fire Dept activities for the past month
- 2) Pump testing in Manitou is taking place tomorrow, ladder testing is on the 8th
- 3) UL account now set up which means we do not have to go through MSFD any longer
- 4) The lake pump ended up being a bottle neck at last month's Dept training. The pump wasn't drained probably so it couldn't pump water as it was supposed to. Dep Chief Jackson stressed the need to speed up the Lake Pump project

Grants and/or Fundraising Updates

- 1) Annual fundraising event
 - a) Twana Denton reported on the progress made on this year's fundraising efforts
- 2) Discussion around a possible PPE matching grant for safety and disease for Fire Fighters

- a) Joan distributed required information to Rich Jackson and Eric Julian: the grant is for \$10K and has a deadline of Dec 17th. FD still has to determine what PPE needs they have
- b) Discussed additional grant information as well
- c) Funds for the pump is in this year's budget, not 2022. \$34K to include pump and big cistern

Public Comments/Correspondence

- 1) No public comments
- 2) Marlene Henderson reviewed mail received

Old Business:

- 1) CPMD 2022 Draft Budget Approval
 - a) The Treasurer reviewed the 2022 draft budget
- 2) Lake Pump Update – No report (*project is active*)
- 3) Fire Protection Codes
 - a) Paul Welsch reported on progress made. The Committee is meeting again next Wednesday
- 4) Modified Trail Maps – No update (*project is active*)
- 5) Planning for May 2022 Elections
 - a) Jim Terbush stressed the importance of starting to recruit for new board members

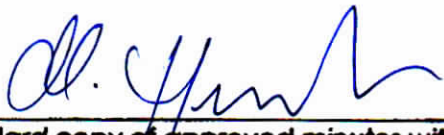
New Business:

- 1) Firewise
 - a) Thanks to Max Canestorp for keeping track of volunteer hours
- 2) Insurance Renewal
 - a) Paul Welsch made a motion to solidify the email regarding insurance renewal. Jim Terbush seconded and the motion carried. Insurance cost is \$7250
- 3) 951
 - a) LDH is off 951 and the FD wants to let go of it. Paul Welsch made a couple of suggestions as to where 951 could end up. Chief to pursue
- 4) Station Bathroom
 - a) Jim Terbush revisited the idea of a real bathroom at the Fire Station. He wants to take this mission impossible project on and will report on this topic at future Board meetings
- 5) Added note: A big thank you to Archie for flipping pancakes at the annual appreciation breakfast. Twana Denton will arrange for a thank you card

The meeting adjourned at 19.25 PM.

The next regular meeting will be on Wednesday November 3rd at 6:00 PM at the CPFD Station or by Zoom unless a change is noted in the meeting minutes and/or officially posted to the public. The Zoom link will be noted on the agenda. The CPFD Station is located at 496 Palmer Trail in Crystal Park, Manitou Springs, CO.

Marlene Henderson, Secretary



*Hard copy of approved minutes with original signature are filed with the CPMD and are available for viewing upon written request.