

**Crystal Park Metropolitan District (CPMD)
November 4th, 2020, Board of Directors Meeting**

MINUTES

The meeting was called to order at 6:01 PM by the Chair, Twana Denton.

DIRECTORS PRESENT:

Twana Denton, Chair
Joan Powers, Treasurer
Jim Terbush, DEO
Marlene Henderson, Secretary
Paul Welsch, Compliance Officer

GUESTS PRESENT:

Deputy Chief Rich Jackson

Absent:

None

Approval of Minutes:

As there were no corrections to the October minutes, Paul Welsch moved to approve. Joan Powers seconded and the minutes were approved unanimously.

All approved minutes are posted to the CPMD website:

<http://www.crystalparkvfd.org/metro/minutes.htm>

Monthly Treasurer's Report:

The Treasurer reviewed the October report:

1. As of October 30th, our bank account ending balance was \$104,554.42.
 - 1.1. Additions were \$18,095.92 with the vast majority coming from the Friends Fundraising event
 - 1.2. Deductions totaled \$7,536.15 of which \$7,251.00 covered the annual CB insurance (expect a small refund)
2. Reserves are as follows:
 - 2.1. Designated Emergency Reserve: \$20,000.00
 - 2.2. Designated Volunteer Reserve: \$170.03
 - 2.3. Designated Lease Payment for 912: \$7,764.00This brings the General Fund available ending balance to \$76,620.39

3. Tabor Emergency Fund stands at \$1,370.83

Paul Welsch made a motion to approve the report and Marlene Henderson seconded. All voted in favor and the motion carried.

All approved reports are posted to the CPMD website:

<http://www.crystalparkvfd.org/metro/reports.htm>

Crystal Park Fire Department Monthly Report

1. Deputy Chief Jackson reported that we had completed the ladder testing at Manitou Fire and that the pump test was rescheduled due to weather
2. Last four SCBA bottles are currently being tested; once complete, all SCBAs would have been tested
3. Discussed the Barr Trail fire cleanup efforts and encouraged all to report any homeless camp sitings to Chief Forsett at Manitou who will then take action and alert land/property owners and proper authorities
4. Membership
 - 4.1. Made a plea for more members who want to be firefighters and EMTs and not just associates

Grants and/or Fundraising Updates

1. Joan Powers reported that the Friends' Fundraiser has raised \$20K so far which pays off 910. She talked about lessons learned from these fundraising events and suggested we recognize Barbara Landgraf for all her efforts.

Public Comments/Correspondence

None

Old Business:

1. 2021 Budget (Powers)
 - 1.1. Received no public comments
 - 1.2. The Board agreed to vote on the budget at the December meeting
2. Fire Protection Codes (Welsch)
 - 2.1. Chief Leander to appoint committee of CP firefighters to work on this project with the Board
3. Lake Pump Update (Powers)
 - 3.1. Joan Powers is waiting for an CSU engineer to contact her to discuss the project
 - 3.2. Following the installation of an underground pump, the Board agreed to purchase a generator as a back-up precaution
4. Update on Firewise (Denton):
 - 4.1. Submitted. Waiting for new certification
5. Trail Map (Welsch)
 - 5.1. Paul Welsch provided an update to the Board and mentioned that the map will cost \$12
 - 5.2. The Metro Board will buy 50 maps to begin with
 - 5.3. Paul Welsch made a motion to add \$800 for map expenses to the budget; Jim Terbush seconded and the motion carried

New Business:

1. Sale of 925
 - 1.1. Will take place Thursday November 5th and will be sold to Doug Lyons representing the St. Elmo Fire Dept
 - 1.2. Marlene will draft a Bill of Sale
 - 1.3. The CP Fire Dept will donate additional equipment to the buyer as part of the purchase
2. Treasurer out of Town
 - 2.1. Joan Powers shared her plans for wintering over out-of-state

Compliance (Welsch)

1. Budget Resolutions/Levy are due to EPC by December 15

The meeting adjourned at 6:35 PM.

The next regular meeting will be on Wednesday December 2nd at 6:00 PM at the CPF D Station unless a change is noted in the meeting minutes and/or officially posted to the public. The CPF D Station is located at 496 Palmer Trail in Crystal Park, Manitou Springs, CO.

Marlene Henderson, Secretary



*Hard copy of approved minutes with original signature are filed with the CPMD and are available for viewing upon written request.