

**Crystal Park Metropolitan District (CPMD)
November 6th, 2019, Board of Directors Meeting**

MINUTES

The meeting was called to order at 6:04 PM by Twana Denton.

DIRECTORS PRESENT:

Twana Denton – Chair
Joan Powers – Treasurer
Marlene Henderson – Secretary
Steve Leander – via phone

GUESTS PRESENT:

None

Absent:

Paul Welsch

Minutes from Last Meeting – Marlene Henderson:

A motion was made by Marlene Henderson to approve the minutes from the October 2nd meeting. Twana Denton seconded the motion. Approved unanimously. All approved minutes are posted to the CPMD website:

<http://www.crystalparkvfd.org/metro/minutes.htm>

Treasurer's Report – Joan Powers:

Joan Powers presented October's Treasurer's report to the Board:

- We had additions totaling \$4792.44 of which \$4510 were from the Friends Fundraising campaign
- Deductions came to \$1343.59 with \$1009.96 being the Ford repair expense
- We have a healthy General Fund balance even with the designated reserves ending the month with a total of \$64,480.29 available

Joan motioned to approve the report, Marlene seconded and it was approved unanimously.

All approved reports are posted to the CPMD website:

<http://www.crystalparkvfd.org/metro/reports.htm>

Crystal Park Fire Department Report – Chief Leander:

- Had a couple of calls this past month including one this morning which was for a smoke investigation. Overall nothing of significance within CP
- Happy to announce that 2 new members joined the Fire Dept last month
- Status of 970
 - We continue to have charging issues and are now running a straight trickle charge which makes it operational
 - Twana looked through the paperwork from Ford and confirmed that they didn't do any electrical work on 970
- TAIT radios repair quote came in at approx. \$500 + possibly some shipping; the repair work will be done in Evans, CO

- Ice Water Rescue Training is tomorrow evening at the Station; hoping to do practical part of the training Sat the 16th

Grants and/or Fundraising Updates – Joan Powers:

- We now have a total of \$10,875 in donations from the Friends fundraising campaign
- Joan doesn't expect that we'll reach the same levels as the past two years, but she is confident that we will raise enough to cover the annual lease payment
- Joan showed off a little fundraising/marketing magnet she had ordered for this year's campaign; unfortunately it arrived too late to be part of the giveaways
 - We will be getting a discount of \$100 as a result of the late delivery

Public Comments/Correspondence – None

Old Business:

- Long Range Water Distribution Planning Update – Joan Powers
 - Joan reported that she had spoken to John Swafford and he confirmed that he will be doing the electrical work on the pump and will turn the paperwork into CSU
- Lake Pump Project Update – *no report*
- Potential Expansion Metro District – *no report*
- Tax Levy Increase for November 2020 Election
 - Joan mentioned that we have to decide at what tax level we want to be at; our current level is .004192 which nets \$34,104 annually
 - Joan suggested we discuss this at the December meeting

New Business:

- Public Comment on 2020 Proposed Budget
 - No comments received so far
 - The budget was posted in the Pikes Peak Bulletin and also on our website
 - We will vote on the budget at the Dec meeting
- Information: New Date for Insurance Renewal
 - Insurance has been renewed and will run till next November
 - Twana signed all the paperwork
- Replacement of 925 – on going
 - Joan has two individuals looking on our behalf

Compliance Calendar – Joan Powers:

- Metro Website: Aug, Sept 2018 Minutes Missing
 - Joan spoke to Mariellyn again and she will provide the above mentioned missing minutes
 - June, Aug, and Sept 2019 are also missing; Twana believes she has those
- Director Elections: May 5, 2020
 - There will be four director vacancies come May 2020. We have to begin contacting possible candidates

Adjourned: Twana moved to adjourn at 1833; Joan seconded, motion carried.

The next regular meeting will be on Wednesday December 4th at 6:00 PM at the CPF D Station unless a change is noted in the meeting minutes and/or officially posted to the public. The CPF D Station is located at 496 Palmer Trail in Crystal Park, Manitou Springs, CO.

Marlene Henderson, Secretary*



**Hard copy of approved minutes with original signature are filed with the CPMD and are available for viewing upon written request.*