

MINUTES

The meeting was called to order at 6:06 PM by Clint Schneider.

DIRECTORS PRESENT:

Clint Schneider-Treasurer
Steve Leander
Kathi Gurin -Secretary

GUESTS PRESENT:

Absent:

Joan Powers – Chair
Derek Strickler

Minutes from Last Meeting: Vote

A motion was made by Clint to approve the minutes for the October 2015 Board meeting. Steve seconded the motion. The motion passed unanimously.

All approved minutes are posted to the CPMD website at
<http://www.crystalparkvfd.org/metro/minutes.htm>.

Treasurer’s Report: Vote

The Board discussed the October Treasurer’s report. Kathi made a motion to approve the report, Steve seconded it. The motion was approved unanimously.

All approved reports are posted to the CPMD website at
<http://www.crystalparkvfd.org/metro/reports.htm>.

Public Comments – None – no public attendance

Crystal Park Fire Department (CPFD) Monthly Update

No report available, however we reviewed the Inter-governmental Automatic Aid agreement with Manitou Springs FD. CPMD concurs with the intent of the agreement, however the definition of “ride along” is not included in definitions, and could be interpreted to mean literally riding along, but with no ability for our members to participate in the incident. More information is required to clarify the meaning of “ride along”. Resolution and vote is required prior to Nov 17 (Manitou FD meeting)

Action: Steve to follow up with Chief

The full report “CPFD Monthly Update” is posted on the CPFD website at
<http://www.crystalparkvfd.org/about/reports.htm>

Grant Updates

Three grants are in the works: **EMTS grant**: new radios have been ordered; no new update; Steve to follow up. Still researching road rescue vehicle options for this grant. Bunker gear for **CDFPC grant** is still being sized to individual firefighters and will be ordered soon. Need bunker gear/face piece invoices from Chief as soon as they are available in order to request reimbursement during this fiscal year. Status unknown. **FEMA** final report (hoses and bunker gear) will be submitted as soon as allowed before end of year (status unknown).

Action: Steve to follow up with Chief on bunker gear order status

Old Business:

Report on "Friends" fundraising goals, donation plan and upcoming events. Status is currently at approximately \$10k, not counting the rest of the promise monies from Tempe (+\$2800-\$3800); Anticipate accomplishment of \$13k goal.

Recognition discussion (of individual and corporate donors) was tabled for future CPMD board meeting where there is full participation.

2016 Budget – unable to approve budget as we need final numbers from El Paso Treasury on estimated taxes before finalizing; also there are several documents requiring signature by CPMD board members. Signatures and budget approval will be done in December meeting.

Update on possible lawyer; no update yet; Clint has reached out and awaits response.

Review of Vectra Credit Card Policy – Clint provided initial input and policy was briefly reviewed, however will hold on comments for final document until we receive input from all board members.

New Business

Automatic door openers – CPMD is receptive to the purchase of door openers, however vote on this is on hold at request of Chief Welsh; need to determine repair costs for 925 prior to making this decision. Ideal to make this purchase (of door openers) in 2015.

Action: Steve to follow up with Chief

NOTE: Need to change the schedule for December meeting due to conflict with holiday party; desire full board participation in order to get signatures for 2016 budget.

Compliance Calendar-

Final approval of 2016 budget at December meeting.

Adjournment A motion was made by Kathi Gurin to adjourn at 6:50 PM, Steve Leander seconded. Approved unanimously.

The next regular meeting is the first Wednesday of next month at 6:00 PM at the CPF D station*, unless a change is noted in meeting minutes and/or officially posted to the public.

NOTICE OF CHANGE FOR DECEMBER MEETING: The regular meeting conflicts with the Crystal Park holiday party, so request we change the meeting to a date that works for all in December.

Action: Kathi to follow up with CPMD Board to determine meeting date and then notify the public.

Kathi Gurin, CPMD Secretary**

*The CPF D Station is located at 496 Palmer Trail in Crystal Park, Manitou Springs, CO.

**Hard copy of approved minutes with original signature are filed with the CPMD and are available for viewing upon written request.