

Crystal Park Metro Board Meeting Minutes  
November 2, 2011  
MUB 496 Palmer Trail

**Present:** Mike Doughty - Chairman  
Dick O'Brien  
Tim Britton  
Charlie Ennis  
Mike Young (absent with permission)

Guest: No Guests

The meeting was called to order at 6:00 p.m. by Mike Doughty.

**Minutes from last meeting on Oct 5, 2011**

Motion was made by Charlie Ennis that the minutes from October 5, 2011 meeting be approved. Tim Britton seconded the motion and the minutes were unanimously approved.

**November 2011 Treasurer's Report**

Charlie Ennis presented the November, 2011 Treasurer's Report. Tim Britton made a motion that the treasurer's report be approved. Mike Doughty seconded the motion and it was approved unanimously.

NOTE: The treasurer's reports in 2012 will reflect the current month's data starting in January, 2012.

**Public Comments:**

None

**Fire Department Update**

Mike Doughty distributed the update. There was no discussion.

**Old Business**

**2012 Budget Discussion:** Charles Ennis discussed the budget and addressed some questions regarding several budget entries. Charlie clarified with comments. The budget was posted on time and all requirements were met.

**New Business**

Charlie Ennis presented the Fire Tender Procurement Plan. The CPVFD and CPMD will work on the Plan in a collaborative effort to formalize the Plan.

**Compliance Calendar**

CERTIFICATION OF TAX LEVIES

RESOLUTION TO SET MILL LEVIES

RESOLUTION TO APPROPRIATE SUMS OF MONEY

RESOLUTION TO SET ASIDE AND DESIGNATE RESERVE INCREASE

RESOLUTION TO ADOPT BUDGET

Dick O'Brien found all these resolutions in Budget folder for the 2011 fiscal yr. All of these documents must be voted , approved and sent to the appropriate office by December 15, 2011

**Adjourn**

Mike Doughty adjourned the meeting at 6:43 p.m. The December 2011 meeting is scheduled for Wednesday, December 7, 2011 at 6:00 p.m. in the MUB.

Tim Britton for Mike Young CPMD Secretary

