

Crystal Park Metro District (CPMD)
May 1, 2013 Board of Directors Meeting

MINUTES

The meeting was called to order at 6:00 p.m. by Chairman Mike Doughty.

DIRECTORS PRESENT:

Mike Doughty - Chairman
Clint Schneider – Treasurer
Dick O'Brien
Derek Strickler
Joan Powers – Secretary

GUESTS PRESENT:

John Hennessey – CPVFD Chief

Minutes from Last Meeting: Vote

A motion was made by Mike Doughty to approve the minutes for the April 3, 2013 CPMD Board meeting. Derek Strickler seconded the motion and the minutes were approved, with one abstention by Dick O'Brien. The approved minutes will be posted to the CPMD website at <http://www.crystalparkvfd.org/metro/minutes.htm>.

Treasurer's Report: Vote

The board reviewed the April treasurer's report prepared by Clint Schneider. He pointed out one large expense for radios. Joan Powers motioned to approve the report; Mike Doughty seconded; and the report was approved unanimously. The approved report will be posted to the CPMD website at <http://www.crystalparkvfd.org/metro/reports.htm>.

Public Comments

None

Crystal Park Volunteer Fire Department (CPVFD) Update

Chief Hennessey reviewed his prepared monthly update.

Last month's report highlighted the big issue all over El Paso County which concerns ambulance service and who will provide it. That is still up in the air.

CPVFD should expect call volume to increase, as it will be automatically called for all structure fires, high angle rescue and wildfires in both Crystal Park and Manitou Springs fire districts.

The CPVFD Monthly Activities Updates are posted on the CPVFD website at <http://www.crystalparkvfd.org/about/reports.htm>

Old Business:

VFA Grant

The CPVFD submitted a request for a portable pump, strainer, port-a-tank, hose, and some PPE for firefighters that was fully funded. This requires a 50% match of \$3,059 which the Metro District will supply as budgeted.

Resident Email List

The CPHOA Board sent out an email on behalf of the District to all Crystal Park members and residents requesting residents contact the District and give permission to use their email address for CPMD official business only. 155 responses were received. We will request that the HOA send out a second request.

CWPP Update

The CWPP has been approved and signed by both the CPMD and the CPHOA Boards. It has been posted to the HOA website and will be posted to the CPVFD website.

Advance Planning List

Mike Doughty distributed a draft list of long range planning objectives for the Board to consider; and encouraged more ideas from board members and from Chief Hennessey. Several high dollar items of note include large volume water storage, replacement of aging apparatus and post-2017 radio replacement to meet the deadline of when the national system is due to change. Discussions were initiated and will continue as planning becomes more focused.

Town Hall Meeting

A May 4th Town Hall provided by the CPVFD will address the 2013 wildfire danger outlook and the impact of possible Waldo burn scar flooding on residents of Crystal Park. We are now a "Ready, Set, Go" community and Chief Hennessey will brief residents about what that means. There will be opportunity for Q and A.

New Business

2010 AFG Closeout

After two years, the forms for closing out our 2010 AFG award finally became available. Joan Powers will complete the on-line closeout process.

SAM System Registration

Chief Welsch had reported problems with ordering off the GSA site, since our domain of crystalparkvfd.org is not an official government domain. That just means we have to get a special approval; Joan Powers will initiate that process.

We also need to register in SAM, which stands for System for Award Management, before we will be awarded any more federal grants. Joan Powers will initiate that process.

Finally, we also need to clean up our DUNS number, as CPVFD has a DUNS, but CPMD does not; and it is CPMD that is actually applying for the federal grants. Joan Powers will apply for a CPMD Duns Number.

Alpha Numeric Pagers: Vote

On April 8, the Manitou Springs dispatch ceased to exist and El Paso County took over dispatch for both Manitou Springs and Crystal Park. This has caused problems for volunteers, as now their pagers pick up all El Paso County calls, with the unfortunate effect of volunteers having to turn off pagers at night and often during the day.

The Fire Department needs new pagers that will receive Manitou and Crystal Park calls only. Joan Powers moved to purchase the necessary new pagers, with a cap of spending of \$3500. Clint Schneider seconded the motion, and it passed unanimously.

Compliance Calendar

Dick O'Brien had nothing to report.

Adjourn

Mike Doughty adjourned the meeting at 7:40 p.m. The next meeting is June 5, 2013, unless otherwise posted.*

Joan Powers, CPMD Secretary**

* CPMD Meetings are held the first Wednesday of each month at 6:00 PM at the Multi-Use Building, located at 496 Palmer Trail in Crystal Park, Manitou Springs, CO unless otherwise noted in meeting minutes and/or officially posted to the public.

**Hard copy with original signature filed with the CPMD and is available for viewing upon written request.