

Crystal Park Metropolitan District (CPMD)
June 1st, 2022, Board of Directors Meeting

MINUTES

The meeting was called to order at 6:06 PM.

DIRECTORS PRESENT:

Twana Denton, *Chair*, Jim Terbush, *DEO*, Paul Welsch, *Compliance*

ABSENT: Marlene Henderson **Guests:** Joan Powers, Michaelae Salsgiver

Approval of Minutes:

May minutes will be available in draft form upon Marlene Henderson's return. No vote was held to approve.

Notice of Appointments

Michaelae Salsgiver and Twana Denton (Chair) were voted in unanimously to the Board and appointed as Directors. Joan Powers will take on the role of Bookkeeper.

Notice of Election Cancellation

The Election to be held May 2023 has been officially cancelled and filed with the State of Colorado as there are no roles to be filled.

Director Oaths

Twana Denton, Chair administered the Oaths for the Record, Directors were sworn in as follows: James W. Terbush, (DEO), Paul D. Welsch (Compliance) and Michaelae Salsgiver was appointed and sworn in as (Secretary).

Monthly Treasurer's Report:

Joan Powers presented the May Treasurer's report to the Board:

- 1) The month ended with a balance of \$140,096.40 which includes the below designated reserves, additions, and deductions:
 - a) Emergency Reserve: \$20,000
 - b) Volunteer Reserve: \$3,036.90
 - c) Additions were \$5,749.52
 - d) Deductions totaled \$1,455.08
 - e) This brings the General Fund available balance to **\$117,059.50**

- 2) Tabor Emergency Fund remains at \$1,370.98

Twana made a motion to approve the April Treasurer's report with changes (Itemized deductions) and the May Treasurer's report and Paul Welsch seconded. The motion carried for both months.

- 3) The designated Volunteer Reserve fund will need to be identified as a Donation from Dick O'Brien's Estate. Kim Leander will give a progress report to the Directors at the August Meeting on how the funds will be used.
- 4) Joan reported that the Audit Exemption she submitted was approved without changes

Crystal Park Fire Department Monthly Report

- 1) Chief Leander offered the following report:
 - a) Evacuation drill was cancelled. No future date has been established. We continue to wait for the E911 system administrators for an update on when we may get the green light to proceed
 - b) There was no training last month in lieu of the Evacuation Exercise Prep
 - c) Fire Department will do a Water Display at the Community Picnic after the Fathers' Day Fishing Derby June 18. The community picnic is that afternoon.
 - d) June 22, a "Living with Wildfire" seminar will be held by Manitou Springs Fire Department at the Middle School from 1800-2000
 - e) July 23, a Summer Series for children dealing with emergencies, K-5 (5-12 years old) will be available. More to follow.
 - f) We need a new windsock

Grants and/or Fundraising Updates

- 2) Annual Fundraising Event
 - a) Twana will take control of the annual fundraising for 2022
- 3) Grants
 - a) Twana Denton provided an update for the EMTS Grant. Twana attended the question and answer from the approval Board held via Zoom on Friday, May 13 to answer their questions. This grant is for fiscal year 2023.

Public Comments/Correspondence

None

Old Business

Bathroom at the Fire Station:

- 1) Bathroom in the Fire Station project is ongoing.
 - a) The eye wash station and the shower are not going to be completed under the current project due to the cost of installation.
 - b) Twana will team with Doug Hutchinson to purchase items from Home Depot on her Metro Credit Card.
- 2) Lake Pump Update – *No update (project is active)*
- 3) Fire Protection Codes – Meeting next week. Working on fire restrictions. May 2022 draft is out. After the 3rd revision, one more meeting will remain to address grandfather clause, and what will be applied to new construction.
- 4) Modified Trail Maps – *No update (project is active)*
- 5) Paul will be issued a Credit Card for the Metro District.

New Business

- 1) Election:
 - a) We will consult a lawyer to discuss a Mil Levy Ballot measure for 2024 to get started on the process. Will need assistance obtaining and filing paperwork.
 - b) The board members agree we should develop a 20-year strategic plan. Included, would be Public Education materials, social education, PR Campaign in advance of the Election so the Voters know the ballot measure is coming, and why we need it. In addition, strategically locating a 20,000-gallon cistern that affects an entire neighborhood allows residents see how their current taxes are being utilized for their fire protection.

c) Joan will research the tax increase timeline, May or November, for elections which may have been adjusted when the election year was changed from even years to odd years.

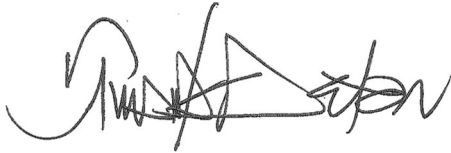
d) Paul made a motion: Our Goal for increasing the Mil Levy for the Crystal Park Metropolitan District that we set the 2024 election cycle as the stated objective for the ballot measure, and start the development of our strategic plan, our water demonstration, and develop our financial posture that includes current taxes, fundraising and future taxes. Determine how that will work together to increase fire protection in the CPMD. Jim seconded; motion carried.

e) Paul made a motion in reference to the previous motion: As we start work on this in August, we decide in the fall if we are ready for a May 2023 Ballot measure.

The meeting adjourned at 7:12 PM

The next regular meeting will be on Wednesday August 3rd at 6:00 PM at the CPFD Station or by Zoom unless a change is noted in the meeting minutes and/or officially posted to the public. The Zoom link will be noted on the agenda. The CPFD Station is located at 496 Palmer Trail in Crystal Park, Manitou Springs, CO.

Twana Denton, Chair

A handwritten signature in black ink, appearing to read 'Twana Denton', written in a cursive style.

**Hard copy of approved minutes with original signature are filed with the CPMD and are available for viewing upon written request.*

Crystal Park Metropolitan District



Volunteers Serving Neighbors

NOTICE OF APPOINTMENTS

This is to give official notice that Micky Salsgiver and Twana Denton have been appointed to the Board of Directors of the Crystal Park Metropolitan District, effective at the monthly Board meeting held on June 1, 2022.

Micky replaces Collin Powers, who has resigned due to moving out of District, and will serve until the next general election in May 2023. Twana Denton has graciously agreed to continue to serve as Chair until such time as the next election in May 2023 or until a qualified candidate is appointed in her place.

Crystal Park Metropolitan District Board of Directors