

**Crystal Park Metropolitan District (CPMD)
June 2nd, 2021, Board of Directors Meeting
via Zoom**

MINUTES

The meeting was called to order at 6:09 PM. Jim Terbush chaired the meeting.

DIRECTORS PRESENT:

Twana Denton, Chair
Marlene Henderson, Secretary
Joan Powers, Treasurer
Jim Terbush, DEO
Paul Welsch, Compliance Officer

GUESTS:

Chief Leander

ABSENT: None

Approval of Minutes:

Jim Terbush made a motion to approve the minutes as amended and Joan Powers seconded. The motion carried. All approved minutes are posted to the CPMD website:
<http://www.crystalparkvfd.org/metro/minutes.htm>

Monthly Treasurer's Report:

Joan Powers presented the May Treasurer's report to the Board:

- 1) As of May 28, we have an ending balance of \$123,462.11 which includes the below designated reserves:
 - a) Emergency Reserve: \$20,000
 - b) Volunteer Reserve: \$36.90
 - c) Vehicle Lease Payment: \$7,764
 - d) This brings the General Fund available ending balance to **\$95,661.21**
 - e) Additions were \$5,599.13 with all of it coming from EPC tax income
 - f) Deductions totaled \$1,213.48 of which \$1,100 was paid to our CPA
- 2) Tabor Emergency Fund remains at \$1,370.89

Paul Welsch made a motion to approve the May report and Marlene Henderson seconded. The motion carried. All approved reports are posted to the CPMD website:
<http://www.crystalparkvfd.org/metro/reports.htm>

Crystal Park Fire Department Monthly Report – Chief Leander

- 1) Training
 - a) Last month's training ended up being a work-day at the Station
- 2) Calls
 - a) Not too many calls in May; it was a quite month - let's keep it that way
- 3) Personnel
 - a) Derek is close to finishing up his EMT class
- 4) Equipment
 - a) Chief Hennessey is asking for HAR gear and we will have to determine what we can donate. The gear is Metro property
 - b) Discussion on the importance of maintaining HAR capability within the Fire Dept
 - c) Jim Terbush made a motion to ask Collin Powers to look at our gear and make a recommendation as to what we can donate. The Board will vote on Collin's

recommendation at the Aug meeting. Joan Powers seconded and the motion carried

- 5) Misc
 - a) 811 CP Rd needs another sign
 - i) Discussion of the importance of uniform signage to aide outside emergency responders
 - ii) Twana Denton will order and put up the new sign
 - b) Fire Dept picnic will be July 10th beginning at 1100 at the Julian's
 - c) Joined Manitou in 912 in support of HS parade

Grants and/or Fundraising Updates - No reports

Public Comments/Correspondence

- 1) Correspondence
 - a) Chief addressed the request from DMV for an emissions test for 912
 - b) Jim Terbush motioned to maintain status quo on registration and emissions and not register nor do emissions test on Fire dept vehicles since we do not drive them outside the Park, Marlene Henderson seconded and the motion carried

Old Business:

- 1) Follow up on Action Items from the May Meeting:
 - a) Twana Denton will present the amoritization schedule at the August meeting
 - b) Joan Powers will get contact info on lawyer for August meeting
- 2) Lake Pump Update –
 - a) No report – project is active
- 3) Fire Protection Codes –
 - a) Paul Welsch updated on progress made and shared that the group will meet next Wednesday to discuss water systems
- 4) Modified Trail Maps –
 - a) Project is active

New Business:

- 1) Fire Prevention Communication to the CP Community
 - a) Discussed best ways to communicate fire prevention/preparedness to the Community
 - b) It's time to put out basic information again and it was suggested that we recycle some of the old articles
 - c) HOA should send out reminders about no fireworks before 4th of July
- 2) 2022 Election
 - a) Jim Terbush and Joan Powers have been studying state election timelines
 - b) 2 elections in 2022:
 - i) All five Director slots in May
 - ii) Possible mill levy tax increase in Nov 2022 (we would get on the county ballot)
 - (1) We have to be clear in our communication to the Community if we are asking for an increase in taxes
 - (2) These taxes benefit our community only and we have to link the increase to measurable change i.e. point to a plan: we are going to buy this and expand here etc.

- (3) Joan Powers made a motion that we, the Metro Board, intend to bring forward a mill levy tax increase on the Nov 2022 ballot for infrastructure, water infrastructure, vehicles, and other equipment. Marlene Henderson seconded and the motion carried
- c) 2023 elections:
 - i) All five Director slots again in May
- 3) Other New Business
 - a) Firewise
 - i) Paul Welsch reported that he hosted 40 middle-school age kids on May 8th. The day focused on wildland urban mitigation, building bird houses and putting them up in mitigated areas. Total number of hours for Firewise: 40

The meeting adjourned at 7:08 PM.

The next regular meeting will be on Wednesday August 4th at 6:00 PM at the CPFD Station or by Zoom unless a change is noted in the meeting minutes and/or officially posted to the public. The Zoom link will be noted on the agenda. The CPFD Station is located at 496 Palmer Trail in Crystal Park, Manitou Springs, CO.

Marlene Henderson, Secretary



**Hard copy of approved minutes with original signature are filed with the CPMD and are available for viewing upon written request.*