

Crystal Park Metropolitan District (CPMD)
June 3rd, 2020, Board of Directors Meeting

MINUTES

The meeting was called to order at 6:04 PM by Twana Denton.

DIRECTORS PRESENT:

Twana Denton – Chair
Marlene Henderson – Secretary
Paul Welsch
Jim Terbush

GUESTS PRESENT:

Steve Leander

Absent:

Joan Powers

Chair Twana Denton gave the Oath of Office to three of the four present newly appointed Directors: Jim Terbush, Paul Welsch, and Marlene Henderson.

Minutes from the May Meeting – Marlene Henderson:

A motion was made by Marlene Henderson to approve the minutes from the May 6th meeting as amended. Twana Denton seconded the motion. No discussion and the motion carried.

All approved minutes are posted to the CPMD website:

<http://www.crystalparkvfd.org/metro/minutes.htm>

Monthly Treasurer's Report (May):

On behalf of the Treasurer, Twana Denton presented the May Treasurer's report to the Board:

1. As of May 30th, our ending balance was \$88,685.73 which includes our three designations i.e. \$10,702.00 in emergency reserve, \$170.03 remaining for volunteer activities, and \$7,514.00 in reserve for the first lease payment for 912. This leaves us with a healthy available General Fund balance of \$70,299.70.
 - a. May additions were \$4,435.78 from El Paso County tax income
 - b. Deductions totaled \$1,436.86
 - c. Tabor Emergency Fund stands at \$1,370.77

Twana Denton made a motion to approve the May Treasurer's report and Paul Welsch seconded. The motion carried.

All approved reports are posted to the CPMD website:

<http://www.crystalparkvfd.org/metro/reports.htm>

Crystal Park Fire Department Monthly Report – Chief Leander:

1. 912

- a. Chief reported that he sorted out the DMV paperwork and the title is completely transferred. Plates should be in the Metro mailbox.
- b. Marlene will empty the mailbox and leave plates at the Station

2. Smoke Investigation Camera

- a. Chief attended the HOA board meeting and the HOA Board voted to allow the Fire dept to have access to the smoke investigation camera
- b. It was agreed that Collin Powers and John Vomastic in their capacity as both HOA Board members and members of the CP Fire dept will monitor the camera

3. Calls

- a. Manitou Fire had a structure fire that we responded to and were there till dawn; ran a call in Manitou successfully during that time
- b. Need 910 configured properly to assist Manitou Fire better

4. Training Related

- a. Group training to occur soon to all members of the CP Fire dept to ensure shared terminology when communicating over radio, app etc.
- b. Did modified training with 912
- c. 960 now has water in it; Chief will confirm with Doug
- d. Chief sent out a Gallagher update – check video; we should look at how this might affect us

5. CP Fire Codes Update

- a. Still working to move this project forward
- b. Comments:
 - i. Codes would supersede county codes
 - ii. Metro and CP Fire need to work with the Arch/Site committee on this

6. Other

- a. Current wildland fire approach is to hit everything aggressively from the air
- b. Deputy Chief Rich Jackson will attend some of the Metro Board meetings in place of Chief Leander

Grants and/or Fundraising Updates – None:

Public Comments/Correspondence – None

Old Business:

1. Long Range Water Distribution Planning Update
 - a. Lake Pump Project Update – *no report*
2. Tax Levy Increase –
 - a. Continued discussion on this topic:
 - i. The Board agrees that the District is underfunded and that we need a levy increase and that it would be helpful to write an informational/background piece to aide us in this matter
 - ii. Action: Joan Powers to share all the information she has gathered on this topic with the Chair's assistance
 - iii. Action: Paul Welsch to write a "positive" informational piece for the November issue of the HOA newsletter
 - iv. For consideration: Purchase display sign detailing 912's capabilities to be used for fundraising, at open house etc.
3. Replacement of 925 / New 912 Engine Update –
 - a. Paul Welsch has made an offer to purchase 925 (see email); discussion followed on how to proceed and it was agreed that it is necessary to research what similar vehicles are selling for before making a decision
4. Fire Codes Specific to Crystal Park
 - a. See Chief's comments

New Business:

1. The chair gave a short orientation of director roles and responsibilities followed by a discussion and the below agreement:
 - a. Denton will continue as Chair
 - b. Powers and Henderson will continue as Treasurer and Secretary respectively
 - c. Welsch will take on Compliance and TerBush will be the new DEO
2. Marlene to write a blurb for the HOA newsletter asking for a volunteer to help with the website reno project
3. Paul Welsch made a motion that we spend Metro funds to buy a usb memory stick so that we can store Metro related files and other information in a central place and not on a personal computer. Twana Denton seconded the motion and it was approved unanimously
 - a. Denton to purchase equipment

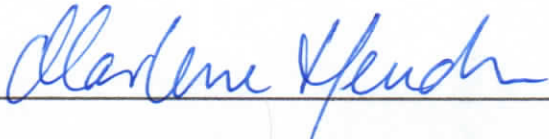
Compliance Calendar – Joan Powers:

1. No update

The meeting adjourned at 7:01 PM.

The next regular meeting will be on Wednesday August 5th at 6:00 PM at the CPFDD Station unless a change is noted in the meeting minutes and/or officially posted to the public. The CPFDD Station is located at 496 Palmer Trail in Crystal Park, Manitou Springs, CO.

Marlene Henderson, Secretary*



**Hard copy of approved minutes with original signature are filed with the CPMD and are available for viewing upon written request.*