

Crystal Park Metro District (CPMD)
June 5, 2013 Board of Directors Meeting

MINUTES

The meeting was called to order at 6:09 p.m. by Chairman Mike Doughty.

DIRECTORS PRESENT:

Mike Doughty - Chairman
Clint Schneider – Treasurer
Dick O'Brien
Joan Powers – Secretary

GUESTS PRESENT:

Steve Leander

DIRECTORS ABSENT:

Derek Strickler--Excused

Minutes from Last Meeting: Vote

A motion was made by Clint Schneider to approve the minutes for the May 1, 2013 CPMD Board meeting. Dick O'Brien seconded the motion and the minutes were approved. The approved minutes will be posted to the CPMD website at <http://www.crystalparkvfd.org/metro/minutes.htm>.

Treasurer's Report: Vote

The board reviewed the June treasurer's report prepared by Clint Schneider. One change was suggested. Dick O'Brien motioned to approve the report with the change; Mike Doughty seconded; and the report was approved unanimously. The approved report will be posted to the CPMD website at <http://www.crystalparkvfd.org/metro/reports.htm>.

Public Comments

None

Crystal Park Volunteer Fire Department (CPVFD) Update

There was no monthly update. Mike Doughty noted that there were 13 calls between April 1 and May 15.

The CPVFD Monthly Activities Updates are posted on the CPVFD website at <http://www.crystalparkvfd.org/about/reports.htm>

Old Business:

VFA Grant

There are still two items that need to be ordered, after which the reimbursement request will be submitted to the Colorado Division of Fire Prevention and Control. In the meantime, Chief Hennessey will be reimbursed for the items that he paid for out of pocket.

Resident Email List

150 more responses were received to the second request sent out by the HOA for email addresses to be used by the Metro for emergency and hazard alerts. Some of these are duplicates of the first mailing.

Advance Planning List

Because Chief Hennessey was absent at this meeting, we will plan to work on the draft list of long range planning objectives at the next board meeting. We already know we must save funds toward our aging apparatus. Otherwise, we will work on prioritizing the list with help from Chief Hennessey.

Town Hall Meeting Follow-up

The town hall meeting was poorly attended. These meetings are obviously not the way to reach out to residents with vital information. We will not do more town halls, but will try to figure out the best way to provide essential information. The website is a possibility only if we can drive more people to it. Perhaps a system of "Block Captains" can assist with outreach to each neighborhood within Crystal Park.

2010 AFG Closeout

The closeout report was completed and accepted by Homeland Security. We will only hear if there is a problem, which is not anticipated.

Pagers Update

Steve Leander reported that 20 pagers were received and will be programmed and distributed to firefighters and EMS.

New Business

Emergency Gate Code

The gate code restricted to emergency vehicles and personnel has been compromised and will be replaced.

Disaster Planning

Several groups are actively engaged in developing plans in the case of disaster. The Roads, Buildings and Equipment Committee is working on disaster planning in the case of a flood crisis and has identified that communications between staff is essential. CWPP is developing a broader plan for the Park.

Compliance Calendar

Dick O'Brien had nothing to report.

Adjourn

Mike Doughty adjourned the meeting at 7:15 p.m. The next meeting is July 3, 2013, unless otherwise posted.*

Joan Powers, CPMD Secretary**

* CPMD Meetings are held the first Wednesday of each month at 6:00 PM at the Multi-Use Building, located at 496 Palmer Trail in Crystal Park, Manitou Springs, CO unless otherwise noted in meeting minutes and/or officially posted to the public.

**Hard copy with original signature filed with the CPMD and is available for viewing upon written request.