

Crystal Park Metro District (CPMD)  
June 6, 2012 Board of Directors Meeting

Minutes

Present:

Mike Doughty - Chairman  
Dick O'Brien  
Mike Young  
Tim Britton  
Derrick Strickler  
Joan Powers - Secretary

Guests:

Don Meyer  
Steve Leander  
John Hennessey

Absent:

Charlie Ennis - Treasurer, excused

The meeting was called to order at 6:00 p.m. by Mike Doughty.

**Minutes from Last Meeting**

Motion was made by Dick O'Brien that the minutes from the May 2, 2012 Board meeting be approved. Mike Doughty seconded the motion and the minutes were unanimously approved.

**Swearing-in of Directors Elected to 4-Year Terms**

Mike Doughty, Joan Powers and Derrick Strickler were sworn in for terms from June 2012 to May 2016. Signed oaths were notarized and will be submitted to proper authorities by Tim Britton.

In addition, Dick O'Brien motioned and Derrick Strickler seconded that Mike Doughty and Charlie Ennis remain as Chairman and Treasurer respectively; and that Joan Powers be assigned to Secretary. The motion passed unanimously.

**Treasurer's Report**

Mike Doughty presented the May 2012 Treasurer's Report in Charlie's absence. Mike Doughty made a motion that the Treasurer's report be approved. Joan Powers seconded the motion and it was approved unanimously.

**Public Comments**

None

**Crystal Park Volunteer Fire Department (CPVFD) Update**

John Hennessey prepared the May 2012 CPVFD update and distributed it to the CPMD board via email and was present for questions. There were no additions or comments at the meeting.

**Old Business**

Purchase of Water Tender Update

After the pump is installed and lettering is added to the recently purchased water

tender, it will be driven from Arkansas to Manitou Springs. Hopefully, it will be here by the annual picnic for viewing by our Metro District residents.

#### Insurance Renewal

Charlie Ennis and Mike Doughty met with Metro's insurance agency; everything is on track to renew, with the addition of the new water tender when title is received.

#### **New Business**

##### PPFFA Invoice

Originally it was thought that the insurance company of the 12/13/2011 house fire in Crystal Park would pay a bill from the Pikes Peak Fire Fighters Association for rehab services (meals, water, coffee, etc.) to support active firefighters. However, the bill is still outstanding. Joan Powers motioned to pay the bill in the absence of an insurance payout of approximately \$500 out of Metro funds; Dick O'Brien seconded it; and the motion carried unanimously.

##### Emergency Electrical Backup for the MUB/Shelter-in-Place

Steve Leander, who is an electrical engineer, presented a plan for a back-up system in the case of loss of electricity to the building. This is necessary to keep firefighting equipment above freezing at all times, as well as for technical equipment such as internet, radios, telephone and minimal lighting to be available during an emergency.

Mike Doughty moved to authorize Steve Leander to spend up to \$750 to purchase the required equipment for an AC connection to a generator and for a 12 volt UPS. Derrick Strickler seconded, and the motion passed unanimously.

##### Immediate Need for Personal Protective Equipment (PPE)

Chief Hennessy explained that with four new members to the department, the purchase of 4 sets of bunker gear is critical and needs to be approved by the Metro Board as soon as possible. Older bunker gear that was donated to the department is no longer compliant with safety standards and the need for the PPE cannot wait for grant submissions later in the year. The cost of NFPA compliant pants and jackets is approximately \$7,000.

Because the Treasurer was not present at the meeting, it was decided that an email vote by the Directors would be contingent on Charlie's input as to where the funds might come from in the current budget. Any vote by email will be ratified at the next meeting.

##### Long Range Planning

Mike Doughty brought to the attention of the Board several potential and costly projects that need to be on the radar for long term consideration, but do not require immediate Board decision or action:

1. Expand MUB by one bay in order to house additional assets, to be coordinated with the HOA;
2. Black top area immediately outside of bay doors, to be coordinated with the HOA;
3. Bigger cisterns throughout the Park (e.g. a 10,000 gallon cistern donated by Manitou Springs will be buried in the lower park next to the main road across from Meyer's house), to be coordinated with the HOA;
4. Orderly replacement of aging fire equipment;
5. Extrication equipment;
6. Compliant and interoperable radios;
7. Restroom for the MUB, to be coordinated with the HOA.

## **Compliance Calendar**

Tim Britton will submit required paperwork for new Directors within the 30-day deadline.  
Mike Doughty will update the required Transparency Notice.

## **Adjourn**

Mike Doughty adjourned the meeting at 7:55 p.m. To avoid the July 4<sup>th</sup> holiday, the July 2012 meeting is rescheduled to Thursday, July 5, 2012 at 6:00 p.m. in the MUB\*.

Joan Powers CPMD Secretary      Original Hard Copy Signed and Filed

\*CPMD Meetings are held the first Wednesday of each month at 6:00 PM at the Multi-Use Building, located at 496 Palmer Trail in Crystal Park, Manitou Springs, CO 80829, unless otherwise noted in meeting minutes and/or officially posted to the public.