

Crystal Park Metropolitan District (CPMD)

**January 6th, 2021 Board of Directors Meeting
MINUTES**

The meeting was called to order at 1803 by Twana Denton.

DIRECTORS PRESENT:

Twana Denton – Chair
Joan Powers – Treasurer
Paul Welsch – Compliance

GUESTS PRESENT: Chief Leander

Absent:

Marlene Henderson – Secretary
Jim Terbush – Director

Minutes from Last Meeting – Marlene Henderson:

Due to the Secretary being absent, we had no December 2020 minutes to approve. All approved minutes are posted to the CPMD website:

<http://www.crystalparkvfd.org/metro/minutes.htm>

Treasurer's Report – Joan Powers:

Joan Powers presented December's Treasurer's report to the Board:

- As of December 31st, we have \$101,864.09 in the bank which includes our three designations i.e., \$20K in emergency reserve, \$170.03 for volunteer reserve and \$7,764.00 in reserve for the annual vehicle lease. This leaves us with a healthy General Fund of \$73,930.06.
- Additions totaled \$3,507.57 of which \$3,200 came from the Friends Fundraising campaign and \$307.57 from El Paso County Tax Income.
- This month's deductions came to \$7,959.81, with \$77.81 Springs Utilities EFT, \$24.18 ck to CPHOA for propane, \$38.57 ck to CPHOA for propane, \$4,239.96 ck to COS for radio licenses, \$3,491.29 to COS for 2 x Radios. Credit Card Purchase of \$88.00 for Friends Fundraising Expenses.

The Treasurer motioned to approve the report, Twana Denton seconded and the report was approved unanimously. All approved reports are posted to the CPMD website: <http://www.crystalparkvfd.org/metro/reports.htm>

Crystal Park Fire Department Report – Chief Leander:

- EMT Refresher has been pushed 60 days for now. We responded to 2 medical calls. One medical call required a transfer form 970 to the AMR Vehicle. 970s current stretcher and setup does not work with AMRs transport vehicles. We should explore updating the stretcher for timely future transfers. The 2 back up cameras with monitors will be purchased soon.

Grants and/or Fundraising Updates – Joan Powers:

- We currently have a total of \$26,749.00 in donations from the Friends fundraising campaign.
- The Friends of CPFV has dissolved. The Fire Department Members will assume fundraising duties.

Public Comments/Correspondence – None

Old Business:

- Long Range Water Distribution Planning Update – *no report*
- Lake Pump Project Update – *no report*
- Modified Trail Maps for cistern Locations and Strategic locations– *no report*
- Plaque for 910–The old plaque will be removed intact and returned to the previous owners. The new plaque is in its final states of editing.

New Business:

- 2020 Financial report has been presented by Joan.
- We will submit an article for the Bi-Monthly Crystal Park HOA Newsletter. Joan will submit the January article
- Joan will explore changing our CPA services

Compliance Calendar – Joan Powers:

- Joan will update all required information
- The Budget will be uploaded by Joan

Adjourned: The Chair moved to adjourn the meeting at 1932; Joan Powers seconded, and motion carried.

The next regular meeting will be on Wednesday February 3rd, 1800 at the CPFD Station or by ZOOM unless a change is noted in the meeting minutes and/or officially posted to the public. The ZOOM link will be noted on the agenda. The CPFD Station is located at 496 Palmer Trail in Crystal Park, Manitou Springs, CO.

Twana K Denton, Chair*

A handwritten signature in black ink, appearing to read 'Twana K Denton', with a long horizontal flourish extending to the right.

**Hard copy of approved minutes with original signature are filed with the CPMD and are available for viewing upon written request.*