

Crystal Park Metropolitan District (CPMD)

**January 8<sup>th</sup>, 2020 Board of Directors Meeting**

**MINUTES**

The meeting was called to order at 6:06 PM by Twana Denton.

**DIRECTORS PRESENT:**

Twana Denton – Chair  
Joan Powers – Treasurer  
Marlene Henderson – Called In  
Steve Leander

**GUESTS**

**PRESENT:** None

**Absent:**

Paul Welsch

**Minutes from Last Meeting – Marlene Henderson:**

A motion was made by Twana Denton to approve the minutes from the December 4<sup>th</sup> meeting. Marlene Henderson seconded the motion. Approved unanimously. All approved minutes are posted to the CPMD website:

<http://www.crystalparkvfd.org/metro/minutes.htm>

**Treasurer's Report – Joan Powers:**

Joan Powers presented December's Treasurer's report to the Board:

- As of December 31<sup>st</sup>, we have \$92,290.87 in the bank which includes our three designations i.e. \$20K in emergency reserve, \$750 for volunteer activities and \$5,955.00 in reserve for the annual vehicle lease. This leaves us with a healthy General Fund of \$65,585.87.
- Additions totaled \$2,763.38 of which \$2,450 came from the Friends Fundraising campaign and \$313.38 from El Paso County Tax Income.
- This month's deductions came to \$5,138, with \$68.22 Springs Utilities EFT, \$3,960.00 ck 1024, City Finance Accts Rec: PPRCN Radio User Fees, \$1,050.00 City Finance Accts Rec: User Fees for 25 Pagers, ck 1025. Credit Card activity are as follows: CC Rich Jackson: Big R- Bed Cover Hardware 951, \$39.69, CC Rich Jackson: Big R-Bed Cover Hardware 951, \$17.98 totaling \$57.67. Total deductions for Dec 2019 were \$5,135.89.

The Treasurer motioned to approve the report, Twana Denton seconded and the report was approved unanimously. All approved reports are posted to the CPMD website: <http://www.crystalparkvfd.org/metro/reports.htm>

[www.crystalparkvfd.org/metro/reports.htm](http://www.crystalparkvfd.org/metro/reports.htm)

**Crystal Park Fire Department Report – Chief Leander:**

- EMT Refresher and TNT are ongoing, we had 3 medical calls and 1 fire alarm call
- January monthly training will be a round robin Medical for all Personnel followed by a Mock TA Extraction drill
- TV and Mount will come out of next month's budget been because it was paid for on the credit card.

**Grants and/or Fundraising Updates – Joan Powers:**

- We currently have a total of \$19005.00 in donations from the Friends fundraising campaign
- If this Friends successful fundraising continues, we could conceivably pay 910 off next year; which is one year early

**Public Comments/Correspondence – None**

**Old Business:**

- Long Range Water Distribution Planning Update – *no report*
- Lake Pump Project Update – *no report*
- Potential Expansion Metro District – *no report*
- Tax Levy Increase for November 2020 Election – *no update*
- Replacement of 925 – on going
  - Our finances are very healthy which means now is the time to look for a new vehicle to replace 925

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**New Business:**

- 2019 Financial report has been presented by Joan.
- May 5, 2020 CPMD Elections will be held
- A dedicated election official will be assigned to oversee the election.

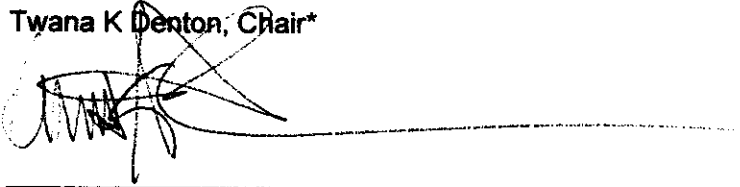
**Compliance Calendar – Joan Powers:**

- Metro Website:
  - Aug, Sept 2018 minutes and the minutes from June, Aug, and Sept 2019 remain outstanding
- Director Elections: May 5, 2020
  - There will be four director vacancies come May 2020. The search for replacement candidates continues

**Adjourned:** The Chair moved to adjourn the meeting at 1832; Joan Powers seconded, and motion carried.

The next regular meeting will be on Wednesday February 5<sup>th</sup> at 6:00 PM at the CPFD Station unless a change is noted in the meeting minutes and/or officially posted to the public. The CPFD Station is located at 496 Palmer Trail in Crystal Park, Manitou Springs, CO.

Twana K Denton, Chair\*

A handwritten signature in black ink, appearing to read 'Twana K Denton', is written over a horizontal line. The signature is stylized and somewhat cursive.

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*\*Hard copy of approved minutes with original signature are filed with the CPMD and are available for viewing upon written request.*