

**Crystal Park Metropolitan District (CPMD)  
January 2, 2019, Board of Directors Meeting**

MINUTES

The meeting was called to order at 6:07 PM by Twana Denton

DIRECTORS PRESENT:  
Steve Leander  
Joan Powers – Treasurer  
Twana Denton -Chair

GUESTS PRESENT:  
None

Absent:  
Paul Welsh  
Mariellyn Meehan- Scola

**Minutes from Last Meeting: Vote**

A motion was made by Joan Powers to approve the minutes for the Dec 5<sup>th</sup> meeting. Twana Denton seconded the motion. Approved unanimously.

All approved minutes are posted to the CPMD website at <http://www.crystalparkvfd.org/metro/minutes.htm>.

**Treasurer's Report: Vote**

The board reviewed the treasurer's report from December prepared by Joan Powers. Joan Powers motioned to approve the report and it was approved unanimously.

HOA sent a bill to the CPMD for \$311.00 for a pipe that was replaced at the lake for the pump. Joan motioned to pay the bill, Steve seconded, motion carried.

All approved reports are posted to the CPMD website at <http://www.crystalparkvfd.org/metro/reports.htm>.

**Public Comments** – None.

**Crystal Park Fire Department (CPFD) Monthly Update:**

Standby/mutual aid to Manitou is always in place. The Mutual Aid pages/calls received are not posted in ERS. There was one medical call.

New Construction Inspections and Fire Awareness education for new build sites/new Park Members was discussed. Turn arounds and defensible space around homes was discussed. Chief Leander will attend an ARC Site meeting to educate them on Crystal Park Fire Department recommendations.

Crystal Park Fire Department is working with El Paso County to work up a mock evacuation exercise; complete with Radio Communications. The timeframe is tentatively early June.

Rich Jackson was voted Firefighter of the Year for 2018. Congratulations.

**Grant and fundraising Updates:** The Grand Total for the Friends fundraising for 2018 was \$20,510. Another fantastic year.

**Old Business:** Twana will meet with Doug, the Park Manager, to review the list of House Number Signs

- Installation of House numbers signs was completed by Twana. New construction in the Park means more signs are now needed to complete the task.
- Long Range water distribution planning discussed. Coordination with CP HOA to install an electric pump on lake that will be frost free.
- The construction and manhole cover at the lake has been completed.
- Bathroom- Perhaps we can research for variance to allow a septic holding tank. The building is a considered commercial, even though it is rarely inhabited. If it is to be used as a shelter-in-place, a bathroom is needed.

**Tax Increase Update:** Joan will go through the files to find a history of previous tax increases and how they came about. There have been various Mill Levys since 1995.

**New Business:** Budget and accounting changes were introduced by Joan Powers. A motion to submit the draft for review by the Crystal Park Metro Board and the Crystal Park Fire Department was made by Joan Powers, seconded by Twana Denton, the motion was approved unanimously.

**Compliance Calendar:** Joan Powers

- Updated Transparency Notice
- Update DOLA Website

**Adjourned:** Steve made motion to adjourn at 7:20 pm; Twana seconded, approved unanimously.

The next regular meeting is the first Wednesday of next month at 6:00 PM at the CPFDP station\*, unless a change is noted in meeting minutes and/or officially posted to the public.

Twana K Denton, CPMD Chair\*\*



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\*The CPFDP Station is located at 496 Palmer Trail in Crystal Park, Manitou Springs, CO.