

Crystal Park Metro Board Meeting Minutes
January 5, 2011
MUB 496 Palmer Trail

Present: Mike Doughty - Chairman
Dick O'Brien
Tim Britton
Mike Young
Charlie Ennis

Guests: John Mosiman
Chief John Hennessey

The meeting was called to order at 6:00 p.m. by Mike Doughty.

Minutes from last meeting on December 1, 2010

Motion was then made by Charlie Ennis that the minutes from December 1, 2010 meeting be approved and was seconded by Dick O'Brien. Minutes were approved unanimously.

January 2011 Treasurer's Report and Quarterly Trial Balance sheet

Charlie Ennis presented the January 2011 Treasurer's Report. Tim Britton made a motion that the treasurer's report be approved. Dick O'Brien seconded the motion and it was approved unanimously.

Charlie Ennis presented the "CPMD Quarterly Trial Balance" sheet as of December 31, 2010.

Charlie Ennis presented the "CPMD Resolution/Ordinance for Exemption from Audit". This does not need to be filed until March 2011. This must be signed by the CPMD Board prior to submission. Motion was made by Charlie Ennis and seconded by Mike Doughty to accept this document. The resolution was signed by all members of the CPMD Board.

Charlie Ennis made a motion to transfer \$3642.40 from primary checking to Tabor reserve savings account, based on a recommendation from the CPA. Tim Britton seconded the motion and it passed unanimously.

The CPMD Board agreed to create a line item on the monthly Treasurer's Report, called "Designated Capital Equipment Reserve Account". This will be used for a second Tender vehicle. Charlie Ennis recommended immediately designating \$10,000 from the General Fund to the Capital Equipment Reserve.

Charlie Ennis stated that due to his travel schedule he will not be attending the February, March, and April CPMD meetings, but will be able to remotely prepare and present the Treasurer's Reports via email.

Public Comments:

John Hennessey stated that he wished the CPMD Treasurers Report clearly indicate that items purchased from the CPVFD checking account are from fundraising and donation money and not tax dollars.

Fire Department Update

The CPVFD update, created by John Hennessey for December 2010 was presented by Mike Doughty.

Old Business

Mike Doughty led a discussion as to whether or not to provide a CPMD "Annual Report" to the CP membership. Mike Doughty said he would prepare an outline of a suggested communication and email it to the CPMD Board for discussion at the February 2011 meeting.

Assistance to FF Grant (AFG) Update: The CPVFD was contacted by FEMA AFG that they were selected to receive the AFG Grant in for 2010. The requested grant was for the outfitting of 5 firefighters with helmets, hoods, coats, pants, gloves and boots. This will bring all 12 firefighters and 2 engineers into compliance with NFPA/OSHA personal safety standards. The grant also provides for one thermal imaging camera (TIC). The CPVFD cost share for this grant is 5% with AFG paying 95%.

Volunteer Fire Assistance (VFA) Grant: The CPVFD submitted a grant request to the state forest agency valued at \$4900 with the CPVFD's share being \$2450. This will add additional Wildland FF PPE.

New Business

No new business

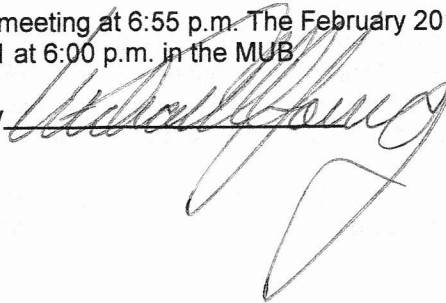
Compliance Calendar

January 2011 compliance calendar is completed.

Adjourn

Mike Doughty adjourned the meeting at 6:55 p.m. The February 2011 meeting is scheduled for Wednesday February 2, 2011 at 6:00 p.m. in the MUB

Mike Young CPMD Secretary

A handwritten signature in black ink, appearing to read "Mike Young", is written over a horizontal line. The signature is stylized and cursive.