

**Crystal park Metropolitan District (CPMD)
February 7th 2024, Board of Directors Meeting**

Minutes

This meeting was call to order at 6:00pm

Directors Present

Twana Denton, Chair
Marlene Henderson, Treasurer
Paul Welsch, Secretary
Eric Julian

Guests

Steve Leander
Steve Rose

Approval of Minutes

Twana Denton made a motion to approve the December 2023 minutes. Marlene seconded the motion, and the motion carried. The approved minutes will be posted on the CPMD Website.

Presentation & Approval of Treasurer's Report

The December and January Treasurer's Report was reviewed by Marlene, and comments about the recent expenditures for Insurance and Radios. December's ending balance was \$100,957.78 and the January current available balance is: \$100,329.20 and fund raising balance for new FY is: \$2,250.. Marlene made a motion to approve, Twana 2nd and motion passed for both monthly treasurer reports.

Crystal Park Fire Department Monthly Report

1. Chief Leander started with a report on the high number of calls to start out the month (210)
2. Chief received a request by the Sheriff's office to provide coverage for adjacent areas that are not in the HOA boundaries.
3. News that Dr. DeWall our medical director is retiring 31 March. We are awaiting to see who MSFD has as their new Med Director and we will follow suit and use that person for CPFD.
4. The Fire Department building heater override switch needs repair.
5. Possible new member "Wally" – will make department strength up to 20

Grants and/or Fundraising updates

1. No Update at this time.

Public Comments/Correspondence none

Old Business

1. Budget:
 - a. 2024 – Discussed at last meeting, voted on during this meeting. Marlene made a motion to approve, Twana 2nd, motion passed.
2. Twana reviewed previous four resolutions handed out at last meeting
 - a. *Resolution to set Mil Levies*
 - b. *Resolution to appropriate sums of money*
 - c. *Resolution to set aside and designate a "Reserve Increase" and an all 2023 Year End Fund balances*
 - d. *A resolution summarizing expenditures and revenues for each fund and adopting a budget for the Crystal Park Metropolitan District, Colorado for the calendar year beginning on the first day of January 2024 and ending on the last day of December 2024*

3. Marlene made a motion to accept the four resolutions, and Eric seconded. All voted in favor. In discussion, we need to make final dollar amount adjustments on the motions
4. Lake pump update: The lake pump electrical installation passes inspection and meets code. However, the underground water piping did not pass code (it's not deep enough) and needs to be redone and reinspected. Twana made a motion to allocate up to \$1500 for new trenching, Eric 2nd and motion passed.
5. New Tender 960 update: We need to get the title for the tender from MSFD, and we need to return its license and registration paperwork to MSFD.
6. Twana developing a maintenance and service schedule for all CPFD apparatus. NSTR

New Business:

Metro District looking for a new website designed. Steve Rose mentioned his son (Possibly) Metro District needs to file the paperwork to request an Audit exemption. But the firm that usually completes this for us has doubled it's price to over \$2500, Twana to investigate new options CPHOA says that the Metro owns the title to the CAT Grader, Back Hoe and Loader. Brief discussion that this was because the HOA used the Metro to purchase the equipment as tax free. No discussion on returning the title.

The meeting adjourned at 6:54pm

The next regular board meeting will be on Wednesday, April 3rd, at 6:00pm at the CPFD Station. The CPFD station is located at 496 Palmer Trail, Crystal Park , Manitou Springs, CO 80829