

Crystal Park Metropolitan District (CPMD)
December 7, 2022, Board of Directors Meeting

MINUTES

The meeting was called to order at 6:06 PM

Directors Present

Jim Terbush, DEO
Marlene Henderson, Treasurer
Micky Salsgiver, Secretary

Guests

Joan Powers – via Facetime
Eric Julian
Chief Steve Leander

Approval of Minutes

Jim Terbush made a motion to approve the November 2022 Minutes, Marlene Henderson seconded the motion and the motion carried. The approved November Minutes will be posted on the CPMD website:

<http://www.crystalparkvfd.org/metro/minutes.htm>

Presentation & Approval of Treasurer's Report

Joan Powers submitted the November 2022 Treasurer's Report to the Board:

- 1) The month ended with a balance of \$144,009.05 which includes the below designated reserves, additions, and deductions:
 - a) Emergency Reserves: \$20,000.00
 - b) Volunteer Reserves: \$3,036.00
 - c) Additions were \$2,286.00
 - d) Deductions totaled \$19,818.13
 - e) The General Fund (available) balance is **\$120,973.05**

- 2) Tabor Emergency Fund Stands at \$1,371.07

Marlene Henderson made a motion to approve the November 2022 Treasurer's Report and Micky Salsgiver seconded. The motion carried. The approved report will be posted to the CPMD website:

<http://www.crystalparkvld.org/metro/reports.htm>

Crystal Park Fire Department Monthly Report

- 1) Chief Leander showed the Fire Fighter of The Year plaque with the name of Derek Strickler's added for year 2021. The name of the Fire Fighter of the Year for 2022 will be added to the plaque soon.
- 2) The Fire Department has formed a committee to work on obtaining a new/used tender. The committee has produced a list of requirements that would be a priority for a tender that can perform under the conditions of Crystal Park.

They are still hoping to purchase a tender from Manitou Springs Fire Department (MSFD).

3) MSFD is preparing to begin the changes to their department beginning February 1st. They will continue to service Crystal Park with AMR as a backup.

Grants and/or Fundraising Updates

None.

Public Comments/Correspondence

None.

Old Business

1) 2023 Proposed Budget (final): Marlene Henderson made a motion to approve the 2023 Proposed Budget and Micky Salsgiver seconded the motion. By a vote of the attending Board of Directors for Crystal Park Metropolitan District, the 2023 Budget was approved.

2) 2023 Budget Resolutions - Vote: Jim Terbush read the following resolutions:

a.) *Resolution To Set Mill Levies.*

b.) *Resolution to Appropriate Sums of Money.*

c.) *Resolution To Set Aside And Designate As A "Reserve Increase" Any And All 2022 Year-End Fund Balances.*

d.) *Resolution to Adopt Budget. A Resolution Summarizing Expenditures and Revenues for each fund and adopting a budget for the Crystal Park Metropolitan District, Colorado for the calendar year beginning on the first day of January 2023 and ending on the last day of December 2023.*

Marlene Henderson moved to approve the four above resolutions and Micky Salsgiver seconded the motion. The Resolutions were adopted.

3) Update on Bathroom: Jim Terbush has set up an account with Home Depot and has ordered some items which were in the 2022 Budget.

3) Fire Protection Codes: Chief Leander has been working with Paul Welsch to complete the Crystal Park Fire Protection Codes. Crystal Park will be adopting the codes based on the Colorado Springs fire codes which are the El Paso County fire codes. Crystal Park HOA will continue to not allow outdoor fire pits when the community is under Stage One restrictions.

4) Update on the Lake Pump Project Eric Jenkins reported that the pump is here and ready to be installed.


New Business

1) Recruitment for New CPMD Board Members: It was suggested that recruiting new board members for CPMD should be a priority for the new year and a special search for a treasurer.

The meeting adjourned at 7:17 PM

The next regular meeting will be on Wednesday January 4, 2023, at 6:00 PM at the CPFD Station or by Zoom unless a change is noted in the meeting minutes and/or officially posted to the public. The Zoom link will be noted on the agenda. The CPFD Station is located at 496 Palmer Trail in Crystal Park, Manitou Springs, Colorado.

Micky Salsgiver, Secretary

A handwritten signature in cursive script that reads "Micky Salsgiver". The signature is written in dark ink and is positioned above a horizontal line.

**Hard copy of approved minutes with original signature are filed with the CPMD and are available for viewing upon written request.*