

**Crystal Park Metropolitan District (CPMD)
December 2nd, 2020, Board of Directors Meeting**

MINUTES

The meeting was called to order at 6:02 PM by the Chair, Twana Denton.

DIRECTORS PRESENT:

Twana Denton, Chair
Joan Powers, Treasurer
Jim Terbush, DEO
Marlene Henderson, Secretary
Paul Welsch, Compliance Officer

GUESTS PRESENT:

Chief Leander

Absent:

None

Approval of Minutes:

As there were no corrections to the November minutes, Paul Welsch moved to approve. Jim Terbush seconded and the minutes were approved unanimously. All approved minutes are posted to the CPMD website:

<http://www.crystalparkvfd.org/metro/minutes.htm>

Monthly Treasurer's Report:

The Treasurer reviewed the November report:

1. As of November 30th, our bank account ending balance was \$106,316.33.
 - 1.1. Additions were \$5,036.63 with the vast majority coming from the Friends Fundraising event
 - 1.2. Deductions totaled \$3,274.72 of which \$1,752 covered the annual Pinnacol insurance cost
2. Reserves are as follows:
 - 2.1. Designated Emergency Reserve: \$20,000.00
 - 2.2. Designated Volunteer Reserve: \$170.03
 - 2.3. Designated Lease Payment for 912: \$7,764.00This brings the General Fund available ending balance to \$78,382.30
3. Tabor Emergency Fund stands at \$1,370.83

Joan Powers made a motion to approve the report and Marlene Henderson seconded. All voted in favor and the motion carried.

All approved reports are posted to the CPMD website:

<http://www.crystalparkvfd.org/metro/reports.htm>

Crystal Park Fire Department Monthly Report

1. Pre-evacuation Notice
 - 1.1. Chief Leander discussed the recent Bear Creek (section 16) fire and pre-evac notice mentioning that CPFD had a member at the Gate doing accountability checks on everyone leaving the park during this time
 - 1.2. It was noted that this scenario was different from the Barr Trail / Incline fire in that it happened during the day and created stress for kids that were home alone and couldn't necessarily drive themselves out of the Park
2. Calls
 - 2.1. The Chief discussed the past month's medical calls
3. Training

- 3.1. The Dept did Park familiarization and radio training during November as this was something that could be done remotely
4. Covid-19
 - 4.1. Chief has reported to Teller county how many CPFD members that are eligible for the vaccine

Grants and/or Fundraising Updates

1. Joan Powers pointed out that we have raised \$22K under the auspices of the Friends' Fundraiser. It was suggested that we start up the auxillary again with one project being fundraising and it was noted that 910 was fully funded through donations
2. Joan Powers moved that we do a brass plaque for Friends' fundraising. Paul seconded and all voted in favor of the motion.

Public Comments/Correspondence

None

Old Business:

1. Update on Fire Protection Codes
 - 1.1. The Fire Dept is standing up a committee with Chief participating and the inaugural meeting will take place on March 4th at 1800 at the Station
 - 1.2. Chief will email the Foreman to get the item on the Fire Dept business meeting agenda
 - 1.3. Paul will email material out in advance of the meeting

New Business:

1. 2021 Budget (Treasurer)
 - 1.1. The new budget was discussed
 - 1.2. A motion was made by Twana Denton and seconded by Marlene Henderson to sign up for a Zoom account so that the Metro Board can continue holding meetings via Zoom without time limitations. The motion carried.
 - 1.3. A motion was made by Joan Powers to approve the 2021 budget, with an amendment to add \$10K as a fundraising goal to the fundraising line item, and to approve the resolution package as it was sent out to the Board earlier today.

The Zoom meeting ended abruptly just as we were about to vote. When the meeting could not be resumed, the Treasurer instigated an email vote by the members to approve the 2021 budget and the budget resolutions. The motion was seconded by Marlene Henderson and the motion to approve passed.

The meeting adjourned at 6:35 PM.

The next regular meeting will be on Wednesday January 6th at 6:00 PM at the CPF D Station unless a change is noted in the meeting minutes and/or officially posted to the public. The CPF D Station is located at 496 Palmer Trail in Crystal Park, Manitou Springs, CO.

Marlene Henderson, Secretary



**Hard copy of approved minutes with original signature are filed with the CPMD and are available for viewing upon written request.*