

Crystal Park Metro Board Meeting Minutes  
December 1, 2010  
MUB 496 Palmer Trail

**Present:** Mike Doughty - Chairman  
Dick O'Brien  
Tim Britton  
Mike Young  
Charlie Ennis

The meeting was called to order at 6:00 p.m. by Mike Doughty.

**Minutes from last meeting on Nov 3, 2010**

Motion was then made by Tim Britton that the minutes from Nov 3, 2010 meeting be approved and was seconded by Charlie Ennis. Minutes were approved unanimously.

**December 2010 and January 2011 Treasurer's Report**

Charlie Ennis presented the December 2010 treasurer's report. Major event in December 2010 was that the grader was paid off. Mike Doughty made a motion that the treasurer's reports be approved Dick O'Brien seconded the motion and it was approved unanimously.

**Public Comments:**

No public comments.

**Fire Department Update**

The CPVFD update for November 2010 was presented by Mike Doughty.

**Old Business**

Multi-use Building update: Dry walling has been completed. ( Multi-use Building electrical permit has been pulled and the CPVFD is performing the work under the direction of an electrician. The electrician will inspect and perform some work that only he can do. Then regional will come in and inspect and then the ceiling dry wall will be installed by a contractor. Insulation will then be blown in.

2011 Budget: Charlie Ennis presented the 2011 budget for the CPMD. Mike Doughty made motion that was seconded by Tim Britton that the "Certification of Tax Levies" be approved and it passed unanimously. Mike Doughty made a motion and was seconded by Dick O'Brien that the "Resolution to Set Mill Levies" be approved and it passed unanimously. Motion was made by Tim Britton and seconded by Charlie Ennis that the "Resolution to Appropriate Sums of Money" be approved and it passed unanimously. Motion was made by Mike Doughty and seconded by Tim Britton that the "Resolution to Set Aside and Designate as a "Reserve Increase" Any and All 2011 Year-End Fund Balances" be approved and it passed unanimously. Motion made by Dick O'Brien and seconded by Mike Doughty to accept the "Resolution to Adopt the 2011 CPMD Budget" be approved and it passed unanimously. Resolutions were signed and sent to Gregory Parsons. All documents and resolutions related to the "Crystal Park Metropolitan District 2011 Budget" are attached to these minutes for filing.

**New Business**

**Assistance to FF Grant (AFG) Update:** The CPVFD was contacted by FEMA AFG to update their financial information. It is hoped that the CPVFD will be receiving this grant as this is the first positive indicator that the CPVFD has seen in the past when it received a grant in 2008. The

requested grant was for \$10,000 for the outfitting of 5 firefighters with helmets, hoods, coats, pants, gloves and boots. This will bring all 12 of the firefighters and 2 engineers into compliance with NFPA/OSHA personal safety standards. The CPVFD also requested \$14,000 for one thermal imaging camera (TIC). The CPVFD cost share for this grant is 5% with AFG paying 95%.

**Volunteer Fire Assistance (VFA) Grant:** The CPVFD submitted a grant request to the state forest agency valued at \$4900 with the CPVFD share being \$2450. This will add additional wildland FF PPE.

Mike Doughty suggested that a discussion of January 2011 treasurers report include the approved "Resolution to Set Aside and Designate as a "Reserve Increase" Any and All 2011 Year-End Fund Balances"

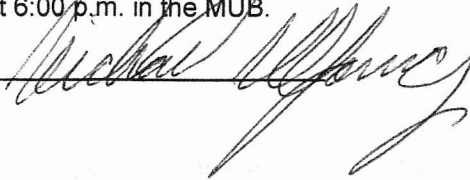
#### **Compliance Calendar**

December compliance issues are to file budget and certification of mill levy to the county commissioner.

#### **Adjourn**

Mike Doughty adjourned the meeting at 6:50 p.m. The January 2011 meeting is scheduled for Wednesday January 5, 2011 at 6:00 p.m. in the MUB.

Mike Young CPMD Secretary

A handwritten signature in black ink, appearing to read "Mike Young", written over a horizontal line.