

Crystal Park Metropolitan District (CPMD)
August 2nd, 2023, Board of Directors Meeting

MINUTES

The meeting was called to order at 6:08 PM.

DIRECTORS PRESENT:

Twana Denton, Chair
Eric Julian
Jim Terbush, DEO

GUESTS:

None

ABSENT

Marlene Henderson
Paul Welsch

Approval of Minutes:

Twana Denton made a motion to approve the June minutes. Jim Terbush seconded. The motion carried. All approved minutes are posted to the CPMD website:

<http://www.crystalparkvfd.org/metro/minutes.htm>

Monthly Treasurer's Report:

Twana Denton presented the May, June, and July Treasurer's reports to the Board. The below figures are from the July report:

- 1) As of July 30, we have an ending balance of \$134,683.91 which includes the below designated reserves:
 - a) Emergency Reserve: \$20,000
 - b) Volunteer Reserve: \$2005.47
 - c) This brings the General Fund available ending balance to **\$118,474.49**
 - d) Additions were \$10,738.11 with over \$10K coming from EPC tax income and \$21.47 for an Amazon return.
 - e) Deductions totaled \$1608.94 of which \$27.97 for AirGas, \$20.19 for Lowes, 2 charges from Square Space for the Website, one for \$20.00 and \$23.00, \$72.36 to CSU for Electricity and \$1411.96 for the annual propane. Also, there was a reimbursement to Deputy Chief Jackson for \$54.93 for breathing apparatus batteries.
- 2) TABOR Emergency fund is \$1371.16.

Twana Denton discussed waiting until the Sept BOD Meeting to approve the May, June, and July reports. Jim Terbush and Eric Julian agreed. The receipts made it to the Joan Powers, the bookkeeper too late to finalize the reports. All approved reports are posted to the CPMD website: <http://www.crystalparkvfd.org/metro/reports.htm>

Crystal Park Fire Department Monthly Report – No Report

Grants and/or Fundraising Updates

- 1) Annual fundraising event
 - a) Jim Terbush vocalized a plan to extend the Metro and CPFD's presence at the gate for the October fundraising event. This year's fundraiser will address replacing our Tender.
 - i) *Action to Twana Denton to discuss fundraising event with the Fire Dept membership at Monday's business meeting. The target day for the 2023 fundraising event is Saturday October 14th.*

Public Comments/Correspondence - None

Old Business:

- 1) Station Bathroom
 - a) Discussion took place on moving forward on the electric rough in and plumbing fix.
- 2) Lake Pump Update – Twana
 - a) This project is active with Twana and David Tynan
 - b) Colorado Springs utilities representative is meeting David at the lake on Tuesday, Aug 8 to discuss the power requirements for the new pump.
 - c) We have a specific pump identified for purchase and have been given a thumbs up from Doug, the Crystal Park Manager.

New Business:

- 1) Insurance Company
 - a) *Action to Twana Denton to find some candidates for insurance for the Fire Department*

The meeting adjourned at 18.47 PM.

The next regular meeting will be on Wednesday September 6th at 6:00 PM at the CPFD Station in person. Also, a Zoom Link will be noted on the agenda. The CPFD Station is located at 496 Palmer Trail in Crystal Park, Manitou Springs, CO.

Twana Denton, Chair



**Hard copy of approved minutes with original signature are filed with the CPMD and are available for viewing upon written request.*