

Crystal Park Metro District (CPMD)
August 7, 2013 Board of Directors Meeting

MINUTES

The meeting was called to order at 6:00 p.m. by Chairman Mike Doughty.

DIRECTORS PRESENT:

Mike Doughty - Chairman
Dick O'Brien
Joan Powers – Secretary
Clint Schneider – Treasurer
Derek Strickler

GUESTS PRESENT:

John Hennessey

DIRECTORS ABSENT:

Minutes from Last Meeting: Vote

A motion was made by Dick O'Brien to approve the minutes for the July 3, 2013 CPMD Board meeting. Joan Powers seconded the motion and the minutes were approved unanimously. The approved minutes will be posted to the CPMD website at <http://www.crystalparkvfd.org/metro/minutes.htm>.

Treasurer's Report: Vote

The board reviewed the July treasurer's report prepared by Clint Schneider. Mike Doughty motioned to approve the report; Derek Strickler seconded; and the report was approved unanimously. The approved report will be posted to the CPMD website at <http://www.crystalparkvfd.org/metro/reports.htm>.

Public Comments

None

Crystal Park Volunteer Fire Department (CPVFD) Update

CPVFD has a mutual aid agreement with Manitou Springs to cover when the MSFD is otherwise engaged. During one such occasion, CPVFD responded to a gas leak....and found it did not have the tools/equipment to successfully deal with the emergency. Clamps and plugs need to be a part of the on-board equipment.

The 6th Annual Pancake Breakfast is approaching: Saturday, on September 7th.

The annual Borriello Brothers fund raiser has not yet been scheduled.

The CPVFD Monthly Activities Updates are posted on the CPVFD website at <http://www.crystalparkvfd.org/about/reports.htm>

Old Business:

Resident Email List

42 residents have still not signed up for the email list; we will ask Rebecca to make one more email request for their permission.

Advance Planning List

Chief Hennessey will provide more input to the Advanced Planning List via an email to Directors.

Disaster Planning

A task group, including one Metro representative, met and used a Hazard Vulnerability tool to determine the highest threats to Crystal Park. Charlie Ennis will present the findings at the next HOA Board Meeting, and turn the document over to them for use in their planning for possible disasters.

MUB Generator

A Duromax 4400 Watt Dual Fuel Propane/Gas Portable Electric-Start Generator has been bought, received and tested for use at the MUB during an emergency or a prolonged power outage.

MUB Apron

Consultation on what to use for the entrance apron for the MUB indicated that 4000 psi 6" of concrete is the best option. Cost estimates will be for that configuration.

New Business

Insurance Renewal: Vote

The annual insurance renewal date came due between board meetings, so an email vote of Directors was required to meet the deadline. The email vote was unanimous to renew the insurance; Mike Doughty made a motion to "ratify the unanimous email vote to renew liability of vehicle insurance for another year." Dick O'Brien seconded the motion, and it was approved unanimously.

Initial Budget Discussion

Clint Schneider will meet with former treasurer, Charlie Ennis, to begin work on the 2014 budget. The next step will be to meet with the CPVFD to get their input as to their priorities and needs. Advance planning items will also be considered in the budget.

Purchase of Equipment: Vote

Mike Doughty made a motion to spend \$121.33 for a wildland pump fuel line and fuel tank. Derek Strickler seconded the motion, and it was approved unanimously.

Compliance Calendar

A draft budget for 2014 must be completed by the October 2 meeting, so that public comment can be solicited and considered prior to a final vote in December.

Adjourn

Mike Doughty adjourned the meeting at 7:05 p.m. The next meeting is September 4, 2013, unless otherwise posted.*

Joan Powers, CPMD Secretary**

* CPMD Meetings are held the first Wednesday of each month at 6:00 PM at the Multi-Use Building, located at 496 Palmer Trail in Crystal Park, Manitou Springs, CO unless otherwise noted in meeting minutes and/or officially posted to the public.

**Hard copy with original signature filed with the CPMD and is available for viewing upon written request.