

**Crystal Park Metropolitan District (CPMD)  
April 19, 2023 Board of Directors Meeting**

SPECIAL MEETING MINUTES

*The meeting was called to order at 6:01 PM*

**Directors Present**

Jim Terbush, DEO  
Marlene Henderson, Treasurer  
Micky Salsgiver, Secretary  
Paul Welsch, Compliance Officer

**Directors Absent**

Twana Denton, Chair

**Guests**

Eric Julian

**Approval of Minutes**

Marlene Henderson made a motion to approve the March 2023 Meeting Minutes, Jim Terbush seconded the motion and the motion carried. The approved March Minutes will be posted on the CPMD website:

<http://www.crystalparkvfd.org/metro/minutes.htm>

**Presentation & Approval of Treasurer's Report**

Marlene Henderson submitted the March 2023 Treasurer's Report to the Board:

- 1) The month ended with a balance of \$130,955.71 which includes the below designated reserves, additions, and deductions:
  - a) Emergency Reserves: \$20,000.00
  - b) Volunteer Reserves: \$2,005.47
  - c) Additions were \$17,207.33
  - d) Deductions totaled \$16,394.98
  - e) The General Fund (*available*) balance is **\$108,950.24**
- 2) Tabor Emergency Fund Stands at \$1,371.13

Micky Salsgiver made a motion to approve the March 2023 Treasurer's Report and Marlene Henderson seconded. The motion carried. The approved report will be posted to the CPMD website:

<http://www.crystalparkvfd.org/metro/reports.htm>

**Crystal Park Fire Department Monthly Report**

- 1) Chief Leander reported there were no calls for service during March.
- 2) Chief Leander reported that the Fire Department did training for the evacuation drill which will be on June 3<sup>rd</sup>.

- 3) A summary of the CPVFD's vehicle maintenance is as follows:
  - 970 – The mechanical maintenance has been completed and now is waiting for some work on the electrical.
  - Manitou's tender is still with Crystal Park but may be wanted by Public Works. The department is looking at other tenders and considering a construction tender.

### **Grants and/or Fundraising Updates**

- 1) EMTS Grant Update: Twana Denton reported that a check will be coming in the mail and will allow the purchase of more PPE and station equipment.

### **Public Comments/Correspondence**

None.

### **Old Business**

- 1) Firewise Meeting: The Firewise Meeting is scheduled for Saturday, May 6<sup>th</sup> at 1:00PM. Search for a speaker at the meeting is ongoing. Advertising for the meeting was suggested in the form of emails to all Crystal Park members and posters at the Gate. It was agreed that the CPMD board members would meet April 19<sup>th</sup> at 6PM to discuss how the planning is progressing.
- 2) Update on Bathroom: Twana talked with Mindi of Affordable Plumbing and was assured the bathroom will be completed by early May. Jim reported that the cost of completing the bathroom is quite a bit over budget. Jeff, of Affordable Plumbing, and an engineer will be meeting with Jim on Monday, April 10<sup>th</sup> to provide an estimate of the cost to complete the Bathroom project.
- 3) Update on Fire Protection Codes: No updates were available.
- 4) Update on the Lake Pump Project: Twana reported that the lake is too froze and the pipes have too much dirt. The lake pump project has been put on hold until the lake has thawed.
- 5) Other Old Business: None

### **New Business**

- 1) Final organization of the Firewise Meeting:

The meeting adjourned at 7:13 PM

The next regular meeting will be on Wednesday May 3, 2023, at 6:00 PM at the CPFD Station or by Zoom unless a change is noted in the meeting minutes and/or officially posted to the public. The Zoom link will be noted on the agenda. The CPFD Station is located at 496 Palmer Trail in Crystal Park, Manitou Springs, Colorado.

Micky Salsgiver, Secretary

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*\*Hard copy of approved minutes with original signature are filed with the CPMD and are available for viewing upon written request.*