

MINUTES

The meeting was called to order at 6:04 PM by Joan Powers.

DIRECTORS PRESENT:
Joan Powers – Chair
Steve Leander
Clint Schneider - Treasurer
Kathi Gurin - Secretary

GUESTS PRESENT:
Chief Welsh

Absent: Derek Strickler

Minutes from March Board Meeting: Vote

Minutes from the March Board meeting were reviewed. Joan made a motion to accept the minutes, Kathi seconded it. The motion was approved unanimously.

All approved minutes are posted to the CPMD website at
<http://www.crystalparkvfd.org/metro/minutes.htm>.

Treasurer’s Report: Vote

The Board discussed the March 31, 2016 Treasurer’s report; Kathi made a motion to approve the report, Steve seconded it. The motion was approved unanimously.

All approved reports are posted to the CPMD website at
<http://www.crystalparkvfd.org/metro/reports.htm>.

Public Comments - None

Crystal Park Fire Department (CPFD) Monthly Update

Chief reviewed the C.P.F.D. March update. He also facilitated a discussion about the need to begin consideration, research, etc. to establish a long-term plan for putting a water system in place for CP firefighting operations (versus 1500 gal cisterns being our only option as is the case today)

ACTION: Chief to provide a letter stating that the fire department will use the gel (provided by the homeowner) to mitigate risk of fire damage to a home, if possible.

The full report “CPFD Monthly Update” is posted on the CPFD website at
<http://www.crystalparkvfd.org/about/reports.htm>

Grants & Fundraising

1. How to recognize Friends of CPVFD 2015 donors
 - a. Follow-up re: Thank You in HOA Newsletter

- b. Joan requested that the CPVFD provide a letter to HOA Board to state the benefit to the park of the donations from the CPVFD Friends
 - c. Perhaps park fire truck down at entrance with a big "Thank You!" sign
 - d. Goal is to push for business donors but need to determine how best to recognize those businesses
 - e. Chief suggested a bulletin board in the mail room and include recognition
 - f. Another idea presented by Steve was to post names somewhere permanently (think buildings with pavers, bricks, etc.)
 - g. Perhaps recognize donors at events such as chili cook-off and annual picnic
 - h. Joan asked that we find a way for the fire department to recognize them
- Action:** Chief to bring up thank you message in next CPVFD meeting
2. EMTS Ambulance Grant Update - **VOTE Required**
 - a. Steve confirmed that scene lighting equipment is being provided
 - b. Finalized short-term lease purchase agreement to serve as bridge funding until we get the reimbursement for the grant
 - i. Clint has reviewed and confirmed: there are no pre-penalties, processing fees, date change, interest rate, etc.
 - ii. Clint clarified with First Government Lease Co. that they'll charge us interest for 2 months (or until we get the grant) which is approximately 4%
 - c. **VOTE:** To increase Joan's CPMB credit card by \$1000 for a short time-period to cover the transport of the ambulance.
 - i. Steve made a motion to approve, Clint seconded it. The motion was approved unanimously.
 3. AFG – 2013 grant still not closed out; they have not provided closing papers to any recipients yet

Old Business:

1. Signage for homes – no update

New Business

1. **VOTE Required:** Resolution to cancel 2016 Metro Board election
 - a. See Notice of Cancellation of 2016 Election below
 - b. Joan made a motion to have a resolution to cancel the election; Steve seconded; the motion was approved unanimously
2. Announcement of appointed Metro Board members
 - a. Appointments are included in attached Notice of Cancellation of 2016 Election
3. Derek, Secretary, will post the cancellation and appointments in Pikes Peak Bulletin
4. QuickBooks will need to be upgraded soon, per Clint

Compliance Calendar

1. See #1 New Business (above)
2. Application for Exemption from Audit for the State was filed March 16

Adjourned - Joan Powers adjourned at 6:37 PM

The next regular meeting is the first Wednesday of next month at 6:00 PM at the CPF D station*, unless a change is noted in meeting minutes and/or officially posted to the public.

Kathi Gurin, CPMD Secretary**

*The CPF D Station is located at 496 Palmer Trail in Crystal Park, Manitou Springs, CO.

**Hard copy of approved minutes with original signature are filed with the CPMD and are available for viewing upon written request.

**CANCELLATION OF ELECTION AND
DECLARATION DEEMING CANDIDATES ELECTED FOR
CRYSTAL PARK METROPOLITAN DISTRICT**

The Designated Election Official of the Crystal Park Metropolitan District has been duly authorized by the Board of Directors to cancel and declare candidates elected if, at the close of business on the sixty-third (63rd) day before the election, there are not more candidates than offices to be filled at the election to be conducted on May 3, 2016; and

As of the close of business on March 1, 2016, there were not more candidates for Director than offices to be filled, including candidates filing affidavits of intent to be write-in candidates.

Pursuant to Section 1-8-512(1), C.R.S. and by a resolution of the Board of Directors dated April 6, 2016, the Designated Election Official, hereby cancels the regular election to be conducted on May 3, 2016.

THE ELECTION IS CANCELLED AND THE FOLLOWING CANDIDATES ARE DECLARED ELECTED FOR THE FOLLOWING TERMS:

<u>Joan Powers</u> Name	6235 Derby Rock Loop Manitou Springs CO 80829	4 Year Term
<u>Derek Strickler</u> Name	864 Oak Ridge Road Manitou Springs, CO 80829	4 Year Term
<u>Kathi Gurin</u> Name	1050 Neon Moon View Manitou Springs, CO 80829	2 Year Term
<u>Steve Leander</u> Name	6255 Derby Rock Loop Manitou Springs, CO 80829	4 Year Term

DATED this 6th day of April, 2016.

Derek Strickler
Designated Election Official

Contact Person for District: Joan V. Powers

Telephone Number of District: 719-200-2118

Address of District: 496 Palmer Trail Road
Manitou Springs, CO 80829